

Brian Auckland, Superintendent/Elementary Principal

Dave Sather, Secondary Principal

PRE-ARRANGED ABSENCE FORM FOR LOPEZ ELEMENTARY SCHOOL

A copy of this completed form must be submitted to the office the day before departure.

Student Name: _____ Grade: _____
(Please Print Full Name)

Date(s) of planned absence: _____

Purpose of absence: _____

Parent/guardian signature: _____ Date: _____

In some cases, certain experiences may provide students with valuable educational exposure, which the school cannot duplicated. In all such cases prior arrangements are to be made with the school for the period of the absence and the **student is required to complete class work by assigned due date**. The pre-arranged absences may be considered unexcused if it is deemed to cause a serious adverse effect on the student's educational progress RCW28A.225.010(d).

ASSIGNMENTS TO BE COMPLETED WHILE ABSENT

Literacy Teacher: _____ Date due: _____ Upon return
Is it likely the requested absence will have an adverse effect on achievement during this grading period?
Yes or No (circle one)
Assignments: _____

Math Teacher: _____ Date due: _____ Upon return
Is it likely the requested absence will have an adverse effect on achievement during this grading period?
Yes or No (circle one)
Assignments: _____

Science Teacher: _____ Date due: _____ Upon return
Is it likely the requested absence will have an adverse effect on achievement during this grading period?
Yes or No (circle one)
Assignments: _____

(Please backside if needed)

DISTRICT ONLY:

This pre-arranged absence will be considered: Excused Unexcused

Comments: _____

Administrator's signature: _____ **Date:** _____