

**LOPEZ ISLAND SCHOOL DISTRICT NO. 144**

86 School Rd. Lopez Island, WA 98261  
(360) 468-2202/Fax (360) 468-2212

**POSITION ANNOUNCEMENT**

Lopez Island School District  
“MS Track Coach”  
2018-2019

**POSTING:** 17/18-33

**Announcement date:** April 27, 2018  
**Applications Due By:** open until filled  
**Applications Screened:** Upon submission  
**Responsible to:** Athletic Director and Secondary Principal

**Description of the position:** This position will be coaching the Middle School Track Team. Candidate must have the ability to attend both on and off island matches. Be able to plan and schedule practices with the team.

**Minimum Competencies Required:**

- Strong understanding of fundamentals of the sport
- Strong background on fundamentals of the sport
- Ability to instruct athletes in both technical and tactical sides of the sport
- Ability to break down the game to simple step by step instructions
- Ability to assume responsibility for leadership over student program participants
- Ability to apply individual discipline, emphasizing safety precautions, and instructing team members in the rules and techniques of the activity
- Ability to be a positive role model and supervisor of middle school students
- Understanding and/or willing to learn all of the district regulations, WIAA, and league rules
- Demonstrated record of personal safety and ability to promote safety in the workplace, including abstinence from alcohol and other illicit substances.
- Ability to be a positive reflection of the school district, and to promote the safety, health and well-being of its students
- Ability to communicate effectively with staff, students and parents

**Job Requirements:**

- Valid First Aid/CPR card required
- Valid certificate of current concussion training required
- All state required trainings required
- Fingerprinting (fee paid by employee)

**Application Procedures:**

Current employees should submit a letter of interest, including the position's title, why you are applying for this position, and how you meet the requirements. Current employees do not need to submit the information listed below.

**Salary:**

Per 2018-19 Stipend Schedule, paid in 3 installments (final payment to be released when all equipment, uniforms, and keys are checked in). Post season play will result in an additional stipend.

New applicants must submit the following information to the Human Resources Office:

1. Letter of application indicating interest
2. Completed Classified Employment Application
3. Complete resume of personal history, education, experience and references

Applicants will be screened and candidates selected for interviews based upon preparation, experience, and references.

Apply to: Renee Koplan, Human Resources Officer  
Lopez Island School District #144  
86 School Rd.  
Lopez Island, WA 98261  
Phone: (360) 468-2202 Fax: (360) 468-2212  
[hr@lopez.k12.wa.us](mailto:hr@lopez.k12.wa.us)  
[www.lopezislandschool.org](http://www.lopezislandschool.org)

**Immigration Reform and Control Act Requirement:** The recommended applicant, if not a current employee will be required to complete an INS 1-9 form and must provide proof of employment eligibility.

**Disclosure Statement and Background Check:** Pursuant to chapter 43.43, Washington Laws of 1990, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check, based on fingerprints and at employee expense, will be requested from the FBI and Washington State Patrol. Employment status is contingent on verification of background check clearances.

**Job Sharing:** Pursuant to Chapter 206, laws of 1989, the District will accept applications from individuals wishing to share a position.

**Nondiscrimination:** The Lopez Island School Dist. #144 is an Affirmative Action Equal Opportunity Employer. Lopez Island School District 144 complies with all federal and state rules and regulations and does not discriminate on the basis of race, creed, color, national origin, gender, age, sexual orientation including gender expression or identity, marital status, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or the use of trained dog guide or service animal by a person with a disability, or qualified individuals with disabilities. The District provides equal access to the Boy Scouts and other designated youth groups. Applications from all groups are encouraged. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to the Superintendent who is the title IX/RCW 28A.640 Officer, Section 504/ADA coordinator, and RCW 28A.640 and 28AA.642 Coordinator, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.