

BOARD OF DIRECTORS
Lopez Island School District #144
May 27, 2020
School Library
6:00 p.m.
Board Meeting Minutes

Meeting Link: (see website: www.lopezislandschool.org)

Following the recommendation of the San Juan County Health Department and LISD school measures to control the coronavirus, public involvement in the meeting will be by computer or phone conference utilizing this link. Thank you for understanding the need for this measure.

I. CALL TO ORDER AND FLAG SALUTE:

Called to order at 18:09pm. Attended by Board Chair John Holding. Board Members Jenny Poole, Del Guenther, Chris Greacen, & Carol Steckler, along with Superintendent Brian Auckland and Principal Martha Martin attending remotely.

II. ADJUSTMENTS TO THE AGENDA:

Chair Holding added item d under New Business - CTE Framework approval for Marine Biology, Culinary and Sustainable Practices.

Board Member Greacen changed New Business item c to a Motion rather than a Resolution.

III. APPROVAL OF MINUTES (Action)

- a. Regular Board Meeting of 4/22/2020 – *Board member Steckler moved to approve, Board member Greacen seconded. Board member Greacen edited section IX. item d. from .07 to .19. Unanimous Approval with suggested amendment.*
- b. Special Board Meeting of 5/7/2020 - *Board member Guenther moved to approve, Chair Holding seconded. No adjustments. Unanimous Approval.*
- c. Special Board Meeting of 5/13/2020 - *Board member Steckler moved to approve, Board member Greacen seconded. No adjustments. Unanimous Approval.*
- d. Special Board Meeting of 5/14/2020 - *Board member Guenther moved to approve, Board member Steckler seconded. No adjustments. Unanimous Approval.*

IV. UPDATES:

- a. Covid – 19 - *Superintendent Auckland advised of conversations around school reopening in Fall. Two options have been proposed - 1) Virtual/full start or 2) 50% rotation schedule. Final option will be at the District's discretion with the hope that all San Juan County schools will collaborate. Awaiting recommendations from the Governor, CDC and SJC Health Dept before making decision. Plan to have a decision by the end of this school year. More information with a recommendation will be presented at the next board meeting.*
- b. Sexual Harassment Investigation - *Chair Holding reviewed conclusion & recap of investigation. On behalf of the school board, Chair Holding expressed concern for those that felt unsafe on school grounds & regret the impact of DS's failure to follow directives. Expressed thanks for Board Member*

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Poole taking the lead on the District's work safety taskforce. Full report is not yet available, but will be shared when notifications and redactions are complete. Shared hope that through the taskforce we can heal and move forward within our school and community. Board Member Poole shared update on the taskforce: goal of bringing healing and direction to our community. Stated goal is to enhance & strengthen the Districts' safety policies and procedures within the workplace. Gave overview of steps in this process. Shared appreciation of Martha Martin, Jane Fuller, Lorri Swanson, John Platter, Jesse Hammond, Jennifer Norvelle, and Kelli Carrier as collaborative members of the taskforce.

- c. *Levy Lid Relief Efforts and Financial Implications/Budget Proposal Options - Superintendent Auckland reports that the budget committee options are continuing to be discussed. A possible \$90,000 of reductions identified. Further details will be available at the next board meeting. Board member Greacen expressed thanks to LEA for their input and to NCESD for their expertise. Many potential reductions will be possible for one year, but may not be sustainable, so we need to continue to expand on possible revenue options. Board member Poole emphasized that all aspects are being considered with continued discussions even after our July 15th budget deadline.*
- d. *Lobo Pack - Samantha Olson reports on offers of support for potential Parks & Rec District establishment and acknowledges further assistance is both needed and welcome.*
- e. *Parent, Teacher, Student Association - Claudia Rempel reports LIPTSA has been actively working on the organization and future progress. They have voted to endorse the Tech Levy this August.*
- f. *Tech Committee - Jesse Hammond expressed appreciation for the professionalism & staff support of the LIPTSA. Advocacy and Explanatory Statement have been created by the committee. Chair Holding reiterates that the Tech Levy will help to alleviate the stress on the General Fund in addition to enhancing our tech program.*

- V. DELEGATIONS: This item permits an individual or group to address the Board without having to go through the procedure to get on the formal agenda. Due to time, we ask that all delegations be limited to five minutes per individual or group.

DM - Staff member concerned with parent letter issued today in regards to school reopening options without first notifying staff.

AS - Staff member requests parent communications also be sent to staff.

SR - Understands level of uncertainty, but as a parent she has concerns regarding the schedule and how it will affect her child's education and the Honors Program.

JS - Parent. Concerned about Spanish classes not being offered next year.

SW - Parent. Will there be a parent, teacher, student, board, administrator committee to help with process and planning of next year?

BP - Parent. Would like to know what the plan is if the school is unable to restore funding to the elementary teaching positions that were RIF'd. Would like a timeline on when contingency plans will be communicated to parents.

JN - Staff member. Can we come up with a flow chart for the district?

VI. ADOPTION OF CONSENT AGENDA (Action) :

- a. General Fund: 114812-114838 -- \$42,022.81, 114841-114860 -- \$25,432.73, and 114865 -- \$3100.00
- b. Capital Projects: 114839 -- \$306.58 and 114861-114863 -- \$74,221.35
- c. ASB: 114840 -- \$128.00 and 114864 -- \$489.40

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- d. Payroll for the month of May 2020: \$387,201.14
- e. Consideration to approve Leave of Absence for Grace Dostert, May 20-June 17, 2020, 1.0 FTE.

Move to approve by Board member Steckler, seconded by Board member Guenther. Unanimous approval.

VIII. RECOGNITION & GRATITUDE

Superintendent Auckland recognizes John Shaw and the kitchen staff for overcoming challenges and continuing to provide diverse meals. Also, thanks to budget committee for time dedicated and options presented. Board member Greacen expressed gratitude for collaboration efforts of staff in regards to CTE. Board member Steckler appreciated heartfelt and beautiful video presented by Martha Martin and the staff. Secondary Principal Martin appreciates the PTSA board for the positive, productive, and forward thinking way they show up every time.

IX. FINANCIAL REPORT:

- a. Monthly Budget Status Report- Nicole Courtney, NCESD Finance Manager. *Nicole presents financial report (67% of year).*
- b. Update on General Fund Reserve status and ongoing budget projections. *April ending fund balance at \$546,764 due to tax collections - projected ending fund balance is still around 6%.*
- c. Capital Projects Update - *Projecting surplus of around \$198,000. Chair Holding reiterates capital dollars cannot be used for GF expenditures so these will likely be used for upgrade to water system.*
- d. Tech and Capital Operating Levy Update - *Tech Levy previously discussed, no Capital Operating Levy currently.*

X. ADMINISTRATIVE REPORTS: (Info.)

- a. Lopez Education Association - *Jeanna Carter gave thanks to NCESD for financial assistance. Would like to explore the possibility of a collaborative effort to increase private donations from residents/homeowners. Expressed appreciation of teachers dedication to students during this time. Appreciative of Chair Holding's expression of progress towards healing. Advised that RIF letters issued on May 15th are final per the CBA. Acknowledges collaboration of the District, budget committee and board towards finding solutions to budget concerns without reducing staff.*
- b. Public School Employees - *Della McCullough reports the PSE has been meeting regularly in preparation to meet with the District. Membership struggles to live in this community. Would like to work collaboratively to avoid staff reductions.*
- c. Associated Student Body - *No report.*
- d. Principals' Report - *Secondary Principal Dr Martha Martin reports recent work on CTE. Working with teachers in Tuesday collaborations, with individual teachers facilitating breakout sessions.*

15 minute recess called due to "ZOOM BOMB" at 20:22.
Resumed at 20:55.

*Secondary Principal Dr Martin emphasizes to parents that our classroom zoom meetings are not public, as our board meetings are required to be.
Continues report by acknowledging the difficulty of virtual schooling and our current unknowns, but recognized teachers are doing wonderful things, including an upcoming Zoom Coffeeshouse on June 15th*

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presented by the Musical Theatre class. Spoke of difficulty in managing grade promotions, orientations and graduation (balancing recommendations/regulations issued by the CDC & SJC Health Dept). Open to feedback on family letters, positive and negative, and welcomes parents to scheduled Coffee Talks.

- e. Superintendent's Report - Superintendent Auckland recognized Principal Martin's successful introduction to LISD. Elementary virtual learning model is new to everyone and is challenging, open to feedback from parents. Promotion ceremonies will be outlined in more details in June. Awaiting more direction on potential start up protocol for next year from state committee's that are now forming.

XI. OLD BUSINESS:

- a. District Safety Enhancement Project Update - Superintendent Auckland reports that we will need to complete the budget process before we can make a decision on hiring the Safety Coordinator stipend position as previously planned. Chair Holding plans to revisit in more detail at June board meeting (review posting).
- b. District Policies Revision Update - Superintendent Auckland would like to bring 1000-3000s in June.
- c. Resolution 19/20-8 Emergency Waiver of School Days and Instructional Hours – 2nd Reading - Superintendent Auckland advises that most schools are requesting a similar waiver to avoid funding penalties. VP Guenther performs roll call: Board members Greacen, Poole, Steckler, Holding, and Guenther all vote Yes.

XII. NEW BUSINESS:

- a. NWESD Service Contract approval for 2020-21 – technical assistance Jesse Hammond explains this is for tech and firewall support. Motion to approve by Board member Steckler, seconded by Board member Greacen. Board member Greacen points out that there is a typo in Section V, \$2160/\$1080. That will need to be verified prior to approval. Will revisit at June meeting.
- b. Two Year Waiver from 180 School Days - Superintendent Auckland explained this would move 4 days to PD days rather than instructional days. Board member Steckler moved to approve, Chair Holding seconded. Unanimous approval.
- c. Motion to accept donation of \$17,500 towards the electric school bus charging infrastructure. Moved to approve by Board member Steckler, seconded by Chair Holding. Board member Greacen reports that a donation of \$17,500 has been made towards the electric bus charging infrastructure. Unanimous approval.
- d. CTE Framework Approval for Sustainable Practices, Culinary and Marine Biology. Principal Martin explains that these are previously approved frameworks that are in need of resubmission for renewal by OSPI. Board member Greacen moves to approve, Board member Poole seconded. Unanimous approval.

XIII. COMMUNICATIONS:

XIV. BOARD MEMBER ITEMS:

XV. REVIEW OF TASKS AND ASSIGNMENTS:

XVI. EXECUTIVE SESSION:

XVII. ADJOURNMENT:

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Move to adjourn by Board member Steckler, seconded by Board member Guenther. Unanimous adjournment at 21:29.

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