

BOARD OF DIRECTORS
Lopez Island School District #144
April 22, 2020
School Library
6:00 p.m.
Board Meeting Minutes

Meeting Link: <https://zoom.us/j/98928419589>

I. CALL TO ORDER AND FLAG SALUTE:

Called to order at 6:06pm. Attended by Board Chair John Holding. Board Members Jenny Poole, Del Guenther, Chris Greacen, & Carol Steckler, along with Superintendent Brian Auckland and Principal Martha Martin attended remotely.

II. ADJUSTMENTS TO THE AGENDA:

Chair Holding added three items to the consent agenda: c. payroll total, g. Arika Rapson's leave replacement contract, and h. Brian Goff's 180-day contract.

III. APPROVAL OF MINUTES (Action)

a. Regular Board Meeting of 3/31/2020

Motion to approve by Board member Steckler, seconded by Board member Guenther. Approved unanimously.

IV. UPDATES:

a. Sexual Harassment Investigation - *Chair Holding reports that the investigation is continuing.*

b. Covid – 19 – *Superintendent Auckland reports staff continues to navigate the virtual world and regulations during the closure. Over 140 meals being distributed to children on Lopez every weekday (more than surrounding communities).*

c. Levy Lid Relief Efforts and Financial Implications - *will be discussed under Old Business item c.*

d. Lobo Pack – *Samantha Olsen reports no new updates at this time, although she is participating [in the budget](#) ~~in budget~~ committee to prepare for future actions.*

e. Parent, Teacher, Student Association – *Serina Adams reports association continues to gain momentum and has had first meeting with expanded board. Working to support families via Lopez Village Square. Also participating in the budget committee and looking for ways to celebrate school staff. Membership meeting scheduled for May. Contact via link on school website or by email:*

lopezislandpts@gmail.com.

f. Tech Committee – *will be discussed under financial report item d.*

V. DELEGATIONS: This item permits an individual or group to address the Board without having to go through the procedure to get on the formal agenda. Due to time, we ask that all delegations be limited to five minutes per individual or group.

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BP – If the Sexual ~~Harassment~~*Harassment* investigation is not complete, will DS contract be renewed? Superintendent Auckland states contracts are officially renewed September 1, no expectations for end of investigation at this time.

VI. ADOPTION OF CONSENT AGENDA (Action):

- a. General Fund: 114764-114790 --\$84,250.11
- b. ASB: 114791 -- \$185.60
- c. Payroll for the month of March 2020: \$389,717.02
- d. Consideration to approve Elementary RTI Stipend Contract for Lila Chase, April – June, 2020, \$1500
- e. Consideration to approve Vendor Contract for Dixie Budke, April – August, 2020
- f. Consideration to approve Certificated Leave Replacement Contract, Sam Lockwood, May 1 - June 19, 2020
- g. Consideration to approve Certificated Leave Replacement Contract for Arika Rapson, SY 2019-20.
- h. Consideration to approve Certificated Contract for Brian Goff, SY 2019-20.

Motion to approve by Board member Steckler, seconded by Board member Holding. Motion approved unanimously.

VIII. RECOGNITION & GRATITUDE

Chair Holding shared recognition on behalf of the board and district for Dr Dixie Budke for 8+ years of faithful and dynamic service to LISD, highlighting accomplishments over the years. Board member Greacen reads Resolution 19/20-06: Recognition of the generous service of Dixie Budke. Board member Steckler shared support of resolution and gave thanks beyond measure. ASB representative Reese Hamilton shared support on behalf of students. Kathy Booth shared support. Superintendent Auckland emphasized recognition for grace and professionalism during a challenging school year. Secondary Principal Martin gave thanks for transitional support. Vice President Guenther performs roll call: Unanimous enthusiastic YES votes from all board members including Guenther. Resolution approved!

IX. FINANCIAL REPORT:

- a. Monthly Budget Status Report- Nicole Courtney, NCESD Finance Manager.
Nicole reviewed budget status to date, 58% of year so far, fund balance at 8.02%. Chair Holding inquired about potential delays in property tax payments. Nicole advised that county treasurer, Ronda, stated it would not be county wide, but could happen on a case by case basis on request of individual property owners.
- b. Update on General Fund Reserve status and ongoing budget projections – *Projected ending fund balance is \$360,000. \$400,00 in reserves has been spent as planned (in anticipation of levy relief) and will need to be address in 2020 budget. Superintendent Auckland gave an update on the budget committee process and current status. ASB Representative Reese Hamilton reminded Superintendent Auckland that they*

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had elected students to participate on the committee and confirmed they would like to be involved. Board member Greacen commented on salary increases and effects on current budget.

- c. *Capital Projects Update – no additional expenditures, one invoice outstanding and that will be paid in next AP run. Remaining funds could be used for water system project (approximately \$170,000). Chair Holding advises we report this intention to OSPI in order to not lose that funding. Jesse Hammond asks that the Tech Levy cash flow analysis become a part of this discussion each month.*
- d. *Tech and Capital Operating Levy Discussion – Chair Holding explained that current tech levy started in 2017 and 2020 is the last year we receive funds from that levy. A new levy resolution will need to be submitted no later than May 8 to place on the ballot in August. Jesse Hammond presented 3 scenarios on behalf of Tech Committee.*
 - Option 1: Levy kept at same amount (\$200,000 per year), some salaries rolled over, cut staffing, shift to Chromebooks for secondary, existing Chromebooks for staff, no replacement projectors or printers.*
 - Option 2: Levy increase to \$225,000 per year, keep current staffing, renews student and staff devices at similar or higher level, direct financial support for digital citizenship and safety, upgrade some projectors and printers.*
 - Option 3: Levy increase to \$300,000 per year, keep current staffing, fund other tech related positions, increases support contracts, renews student and staff devices, upgrade district phone system, direct financial support for digital citizenship and safety, deployment of district wide LMS, upgrade all projectors and printers, funds full amount for supplies, repairs, and peripherals. This is the option supported by the Technology Committee.*

Some discussion amongst board members around cost to property owners (.19 per \$1000). Question from the community in regards to need for new phone system.

A special board meeting will tentatively be held prior to May 1 to discuss these options. Presentation will be shared with board members & the community prior to that meeting.

X. ADMINISTRATIVE REPORTS: (Info.)

- a. *Lopez Education Association – Kendra Lewis clarifies contract renewal process per CBA. LEA members are adapting to OSPI changes, but miss students and special day to day interactions. Welcome back Kristen Ryan and John Platter back from leave and welcome to Secondary Principal Martha Martin. Thank you to Dixie Budke, Isaac Berg, Arika Rapson and Eleanor Burke for filling leave replacement positions. Board member Poole added that students are also missing teachers.*
- b. *Public School Employees – Della McCullough expresses thanks to Kendra, John Shaw and all the staff, and shares that PSE members are also missing students. Brief meeting regarding seniority lists and potential budget cuts. Thanks to Jesse & tech committee for presentation. Expressing concerns about location on agenda, would like to be relocated to updates.*
- c. *Associated Student Body – no report at this time.*
- d. *Principals’ Report – Dr Martha Martin thanks Dixie Budke for support, Superintendent Auckland for daily check-ins and to staff for being so welcoming. Successful one on ones have been happening with staff, board members and community members. Secondary is focusing on graduation requirements/events, grading variations, attendance, and socio-emotional learning for students. Collaborations are being facilitated and staff well being is also being considered. Principal Martin has joined the tech committee, the budget committee and Lopez Recovers. Earth day activities launched today.*

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- e. Superintendent's Report – *Superintendent Auckland reiterates gratefulness for both Dixie Budke and Principal Martin. Elementary 3rd & 4th grade teachers are using this opportunity to focus on project-based learning. Re-emphasized missing students. Grading, senior requirements and graduation are a priority with OSPI in relation to Covid-19. Welcome to Arika Rapson, who will be taking over as 2nd grade teacher when Kendra Lewis goes on childcare leave.*

XI. OLD BUSINESS:

- a. District Safety Enhancement Project Update – *Superintendent Auckland reports on hold until budget process is finalized.*
- b. District Policies Revision Update – *on hold due to Covid 19.*
Proposal for Economy of Scale as applied to Levy Funding – *Needs to be submitted to WSSDA by May 1. Board member Poole and Steckler give full support. Resolution 19/20-07: WSSDA shall initiate legislation that calculates allowable per-student enrichment levy collections in a way that recognizes economics of scale in education. Vice President Guenther performs roll call: Unanimous YES votes from all board members including Guenther. Resolution approved.*

XII. NEW BUSINESS:

XIII. COMMUNICATIONS:

XIV. BOARD MEMBER ITEMS:

- a. Schedule special board meeting to discuss tech levy and budget options. *Tentatively scheduled for May 6 at 6pm.*

XV. REVIEW OF TASKS AND ASSIGNMENTS:

XVI. EXECUTIVE SESSION:

XVII. ADJOURNMENT:

Motion to adjourn by Board member Greacen, seconded by Board member Steckler. Unanimously approved at 21:01.

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