

**BOARD OF DIRECTORS**  
Lopez Island School District #144  
November 26, 2019  
Library Media Center  
6:00 p.m.  
Board Meeting Minutes

- I. CALL TO ORDER AND FLAG SALUTE:  
*Meeting called to order at 6:02 PM*
- II. ADJUSTMENTS TO THE AGENDA:  
*Consent agenda – Remove Item L*  
*VI. o. no name associated: Added Jeanna Carter*
- III. APPROVAL OF MINUTES (Action)  
Regular Board Meeting of 10/23/19  
*Board Member Holding requested that Item 16 be edited to read: There was no Executive Session. Board Member Steckler moved, Board Member Guenther seconded to approve the minutes as amended.*
- IV. COMMITTEE REPORTS
- a. Sexual Harassment Investigation Update: *Board Member Guenther stated that the report is progressing and may be presented by December board meeting.*
- b. Safety Review Team: *Jennell Kvistad spoke for the safety review team. They have finished compiling concerns and are developing priority rankings. Former Fire Chief Jim Ghigione is reviewing emergency response plan. His comments will be part of the recommendations. Committee is still open for comments via form on district’s website. Intention is to be completed in December.*
- c. Sam Lockwood (Cell Phone Committee): *Shared with the board his observation/experiences in the middle school during lunch time.*
- V. DELEGATIONS: This item permits an individual or group to address the Board without having to go through the procedure to get on the formal agenda. Due to time, we ask that all delegations be limited to five minutes per individual or group.  
*Community member shared compassion for the school and staff. Grandparent share concern for special needs student, Community member shared compassion for all the island. Community member shared a want for healing and moving forward.*
- VI. ADOPTION OF CONSENT AGENDA (Action) *Board Member Greacen moved, Board Member Poole seconded to approve the Consent Agenda. John and Del abstaining due to conflict. Three members voted.*
- a. General Fund: 114097-114101 --\$703,383  
ASB: 114133 -- \$65,884
- b. Payroll for the month of October 2019: 57,888
- c. Consideration to approve Service Contract for Cathy Doherty, for nurse, for SY 19/20.

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- d. Consideration to approve Employment Agreement for Joe Behnke, for SY 19/20.
- e. Consideration to approve Employment Agreement for Larry Berg, for SY 19/20.
- f. Consideration to approve Employment Agreement for Kathy Booth, for SY 19/20.
- g. Consideration to approve Employment Agreement for Jeanna Carter, for SY 19/20.
- h. Consideration to approve Employment Agreement for *Jeanna Carter*, \$7780.08, for Ext Days, for SY 19/20.
- i. Consideration to approve Employment Agreement for Grace Dostert, for SY19/20
- j. Consideration to approve Employment Agreement for, Ann Marie Fischer, for SY 19/20.
- k. Consideration to approve Employment Agreement for Nina Gartland, for SY 19/20.
- l. Consideration to approve Employment Agreement for, Lisa Geddes, for SY 19/20.
- m. Consideration to approve Employment Agreement for, Brian Goff, For SY 19/20.
- n. Consideration to approve Employment Agreement for, Becca Hamilton, for SY 19/20.
- o. Consideration to approve Employment Agreement for, Kathryn Kester, for SY 19/20.
- p. Consideration to approve Employment Agreement for, Samuel Lockwood, for SY 19/20.
- q. Consideration to approve Employment Agreement for, Natalie McDonald, for SY 19/20.
- r. Consideration to approve Employment Agreement for, Lorri Swanson, for SY 19/20.
- s. Consideration to approve Employment Agreement for, Richard Tetu, for SY 19/20.
- t. Consideration to approve Employment Agreement for, Joanne Wester, for SY 19/20.
- u. Consideration to approve Employment Agreement for, Del Guenther, Sub Stipend, for SY 19/20.
- v. Consideration to approve Employment Agreement for, Del Guenther, AD Asst., for SY 19/20.
- w. Consideration to approve Employment Agreement for, Kristen Ryan, Hi-Cap, SY 19/20.
- x. Consideration to approve Employment Agreement for, Jed Lubin, Robotics, for SY 19/20.
- y. Consideration to approve Employment Agreement for, Bob Woods, Dist. Liaison to JCS, for SY 19/20.
- z. Consideration to approve Employment Agreement for, Becca Hamilton, for SY 19/20.
- aa. Consideration to approve Employment Agreement for, Becca Hamilton, Math Olympiad, for SY 19/20.
- bb. Consideration to approve Employment Agreement for, Becca Hamilton, Elem RTI, for SY 19/20.
- cc. Consideration to approve Employment Agreement for, Kathryn Kester, Sophomore Advisor, for SY 19/20.
- dd. Consideration to approve Employment Agreement for, Jesse Hammond, MPPACT, for SY 19/20.
- ee. Consideration to approve Employment Agreement for, Debbie Tetu, Senior Advisor, for SY 19/20.
- ff. Consideration to approve Employment Agreement for, Richard Tetu, Freshman Advisor, for SY 19/20.
- gg. Consideration to approve Employment Agreement for, Richard Tetu, ASB Advisor, for SY 19/20.
- hh. Consideration to approve Employment Agreement for Carl Chevara, Junior Advisor, for SY 19/20.
- ii. Consideration to approve Employment Agreement for, Jennifer Norvelle, Yearbook, for SY 19/20.
- jj. Consideration to approve Employment Agreement for Bradly Kraushaar, for SY 19/20.
- jj. Consideration to approve Employment Agreement for, Karen Hattman, nurse, for SY 19/20.
- kk. Consideration to approve Employment Agreement for, Eleanor Burke, for SY 19/20.
- ll. Consideration to approve Employment Agreement for, Trisha Elliot-Napier, Para-Leave, for SY 19/20
- nn. Consideration to approve Employment Agreement for, Melisa (Emmy) Gran, PP, SY 19/20.

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VII. RECOGNITION & GRATITUDE

*Board Member Holding congratulated senior, Ty Greacen, for being nominated a National Merit Commended Scholar. Samantha Olsen shared sport achievements: Elijah Cary - second team all-district, Siri Dye - first team all-league, Emma Patrick and Sophie Allen - second team all-league, and the entire volleyball team received the team sportsmanship award.*

VIII. PARENT, TEACHER, STUDENT ASSOCIATION FORMATION

- a. *Update given by Jane Fuller. Steering Committee formed to create PTSA for Lopez schools. Steering committee feels this is an opportune time to create a PTSA as it will provide an improved means of communicating between school and families. Have developed job descriptions and structure, purpose, and function. Hoping to have charter meeting January 2020.*

IX. FINANCIAL REPORT:

1. *Monthly Budget Status Report- Nicole Courtney, NCESD Finance Manager. 2018-2019 Year End Presentation presented and discussed. No extraordinary financial items reported by Nicole. Certification pages have been mailed to OSPI, will be provided to the district once approved. Discussion regarding sharing of reports with board committees.*

X. ADMINISTRATIVE REPORTS: (Info.)

- a. *Lopez Education Association – Nothing to report at this time*
- b. *Public School Employees – Nothing to report at this time*
- c. *Associated Student Body – ASB Representative, Reese Hamilton, reported on the activities of the Cell Phone Use Review Team (staff, teachers, students and parents). ASB’s position is to enforce the rules that are currently in the Student Handbook. No conclusions at this point. Working on finding a middle ground. Food drive planned before Winter break. Discussed bus decoration meeting WSP standards, Della offered to assist in seeking more information.*
- d. *Principals’ Report – Secondary Principal, Dixie Budke, presented her report. Thanked Samantha for her support of the sport program at LISD. Forming community involvement teams, to engage community and parent. Coming up: Winter Arts Night Dec. 18<sup>th</sup> at the Community Center. Elementary Principal – Howl Awards ceremony tomorrow. Teachers gearing up for grading period.*
- e. *Superintendent’s Report – Nursing model currently being served by two certified RNs and is a good solution at this time for our student health room needs.*

XI. OLD BUSINESS:

- a. *1000-3000 Policy Update – Superintendent asking Board members to review and make comments at next board meeting. John suggested special board work sessions in January to work on policies. Discussion re accessing policies, Superintendent volunteered to work on process.*
- b. *Renovation Project Update – Board Member Holding shared that the major renovation project is almost completed and on budget. Supplemental Capital Projects: new lights, sprinklers in gym, emergency lights, wrapping up in a couple of months. Warranty for another year. Ms. Peter asked regarding*

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*timeline for lock completion. Mr. Auckland stated that a portion of the locks will arrive in December. Classroom locks will be a priority. Board Member Holding discussed status of improvements to district water system.*

- c. Sexual Harassment Investigation Update - *(covered under IV: Committee Reports)*
- d. Levy Lid Update – *Board Member Greacen presented the history of the Levy and his, board member Holding’s, and Superintendent Auckland’s work with legislatures on removal of the cap.*

XII. NEW BUSINESS:

- A. Resolution – Levy Lid *Board Member Holding presented the resolution to the board as a result of work done yesterday. Read aloud by Board Member Greacen. Board Member Steckler moved, and Board Member Poole seconded to approve Resolution (attached). Passed with no objections.*
- B. Electric School Bus Update – *Board Member Greacen reported that the District will be applying to Washington State Dept of Ecology for a grant for an electric bus. Bus committee has been meeting since April 2019.*
- C. Proposed Board Meeting Calendar for 2020 – *First Reading*
- d. Contract with Family Resource Center – *Superintendent Auckland presented the program to the board. Board Member Steckler moved, and Board Member Greacen seconded to approve the contract. Passed with no objection.*

XIII. COMMUNICATIONS:

*None to discuss*

XIV. BOARD MEMBER ITEMS:

- a. WSSDA Conference Report – *postponed to December meeting.*

XV. REVIEW OF TASKS AND ASSIGNMENTS:

*Date of next board meeting: Tuesday, December 17, 2019. 6:00 PM (Wednesday, December 18, conflicts with the Winter Arts Festival)*

XVI. EXECUTIVE SESSION: (no action will be taken in Executive Session).

*The board went into Executive Session to discuss potential legal litigation at 9:04PM. and ended at 9:45pm.*

XVII. ACTION ITEMS, IF NEEDED, FROM EXECUTIVE SESSION

XVIII. ADJOURNMENT:

*Meeting adjourned 9:48pm.*

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