

BOARD OF DIRECTORS
Lopez Island School District #144
February 26, 2020
School Library
6:00 p.m.
Board Meeting Minutes

I. CALL TO ORDER AND FLAG SALUTE:

Meeting called to order at 6:00pm. Attended by Board Chair John Holding, Board members Del Guenther, Carol Steckler, Chris Greacen and Jenny Poole, Superintendent Auckland, Secondary Principal Dixie Budke, ASB representative Reese Hamilton and various staff & community members.

II. ADJUSTMENTS TO THE AGENDA:

*Chair Holding requests moving international trips (old business b.) into the updates section (d.) to include discussion around Coronavirus.
Superintendent Auckland added resignation letter from Joanne Colman Wester to new business (a.).*

III. BOARD OFFICERS ELECTIONS:

*President - Board member Steckler nominates John Holding, seconded by Board member Guenther. Unanimously accepted.
VP - Board member Greacen nominates Del Guenther, Chair Holding seconded. Unanimously accepted.
Legislative Representative - Board member Guenther is willing to continue in this role, Board member Greacen is willing to assist. Chair Holding nominates Del Guenther, Board member Greacen seconded. Unanimously accepted.*

IV. APPROVAL OF MINUTES (Action)

- a. *Regular Board Meeting of 01/30//2020 - spelling error in Item II of Greacen. Move to approve by Board member Poole, seconded by Board member Guenther. Unanimously approved with spelling adjustment.*

V. UPDATES:

- a. *Sexual Harassment Investigation - Investigation continues, final report not yet received.*
- b. *Levy Lid Relief Efforts and Financial Implications - No relief granted, legislature not willing to allow related bills to get past committee at this session. Accolades were received for efforts, and the board will continue to advocate for relief next year. Discussion of potential options including creation of Parks & Rec District to fund sports (community driven), using Tech Levy for additional programs, Capital Operations Levy, and additional funding through the Lopez Library District.*
- c. *Safety Team Recommendations follow-up - Superintendent Auckland reported on Safety Coordinator stipend position, Threat Assessment training attended by staff members, and safety updates on site.*
- d. *Japan Trip: review of current health safety issues relative to COVID-19 - Chair Holding requests a review of current status/risk assessment for both upcoming trips - Japan and France. Pat & Hugh Burluson (trip chaperones) have been researching together with Teacher Joe Behnke and Orcas administration. They are also in contact with a former Lopezian living in Japan. Currently awaiting results from Japan's efforts to prevent virus from spreading (school closures, venue closures, etc.). Superintendent Auckland reports that the District would like to assure direct flights, knows there is a potential to postpone and/or cancel, and will set a deadline for that decision. Teacher Richard Tetu, French chaperone, reports they will have a direct flight into an independent terminal with only American flights, will not be using home stays, will be using public transportation and also renting a small bus for transport that will not be shared. Will continue to monitor the situation and will consider options if conditions worsen. All parties will be using data from the CDC and other authorities and will heed*

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warnings for non-essential travel. The District will also be working with both the county and state health organizations in regards to preventative measures and preparation in the case of any major outbreaks.

- VI. DELEGATIONS: This item permits an individual or group to address the Board without having to go through the procedure to get on the formal agenda. Due to time, we ask that all delegations be limited to five minutes per individual or group.

SO - \$1559 raised by Lobo Pack booster club this year so far. Also gave an update on discussion with SJSJSD regarding their Parks & Rec program supporting athletics and plans to continue communications. Lobo Pack is applying for 501c(3) status. Would like more information about athletic accounts via NCESD. Lobo Pack will be added as a regular update on the board agenda.

BP - Parent of withdrawn student reported lack of FERPA notification and lack of access to student records.

DL - Community member is upset that his restriction to attend athletic events on campus has not been lifted.

- VII. ADOPTION OF CONSENT AGENDA (Action)

- a. General Fund: 114589-114614 -- \$41,756.41 and 114620-114621 -- \$893.64
- b. Capital Projects: 114615-114618 -- \$155,427.49
- c. ASB: 114619 - \$1,332.74
- d. Payroll for the month of January 2020: \$383,796.37

- e. Consideration to approve Leave of Absence for Jeremiah Lubin, February 3 – May 12, 2020, 6.5 hours per day Parapro.
- f. Consideration to approve Leave of Absence for Kristen Ryan, February 24 – April 3, 2020, .8 FTE.
- g. Consideration to approve partial Leave of Absence for Eleanor Burke, February 24 - April 3, 2020, 3.5 hours per day Parapro.
- h. Consideration to approve Leave of Absence for Kendra Lewis, early May through end of SY 19/20, 1.0 FTE.
- i. Consideration to approve extended Certificated Leave Replacement Contract for Samuel Lockwood, for SY 19/20.
- j. Consideration to approve Extracurricular Contract for Debbie Tetu, Assistant HS Golf Coach for SY 19/20.
- k. Consideration to approve Sub-Consultant Contract for Kristen Fernald, Mental Health Services for SY 19/20.

Motion to approve by board member Guenther, seconded by Chair Holding. Unanimous approval.

- VIII. RECOGNITION & GRATITUDE

Board member Steckler reported an injury to her grandson during a basketball game and gratitude for the support from the team and school during the recovery process.

- IX. PARENT, TEACHER, STUDENT ASSOCIATION

- a. Update - *Sheila Woodington reports executive committee is undergoing training and conducting a membership drive (ends March 13). 46 members currently, goal of 100 members to fund for the full year. Meetings will commence following membership drive. Seeking parent, student, and teacher reps to sit on the board. Current email is lopezloboparents@gmail.com, there is also a mailbox in the Elementary office.*

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X. FINANCIAL REPORT :

- a. Monthly Budget Status Report- Nicole Courtney, NCESD Finance Manager.
Nicole reviewed budget report YTD, currently at 42% through school year. Majority of GF loan to CP has been returned, \$26,000 still to be repaid.
- b. Update on General Fund Reserve status and ongoing budget projections.
Details to be discussed more fully at March board meeting due to late arrival of current financial report. Chair Holding requests a new projection of the year end fund balance as soon as possible.

XI. ADMINISTRATIVE REPORTS: (Info.)

- a. Lopez Education Association - *Bargaining team continues to meet with District negotiating around SEBB.*
- b. Public School Employees - *Has been meeting with reps in regards to preparing for negotiations.*
- c. Associated Student Body - *ASB would like to be part of the discussion in regards to potential budget cuts. Concerns about overall ASB budget - issues seem to stem with NCESD, have been in communications since October.*
- d. Principals' Report - *Principal Budke reports lots of activity in secondary, and continued action from the cell phone committee. Principal Auckland reports a 5th grade student won a poetry contest out of Friday Harbor.*
- e. Superintendent's Report - *Make up day plan created in collaboration with LEA, considered minimal impact to seniors and keeping last day of school intact. Includes two PD days adapted to instructional days and two Saturday half days.*

XII. OLD BUSINESS:

- a. Policy Review Process - *Special meeting will be scheduled, Chair Holding to initiate.*
- b. ~~Japan Trip: review of current health safety issues relative to COVID-19~~ *Moved to Updates.*

XIII. NEW BUSINESS:

- a. Resignation of Joanne Colman Wester - Decatur School Teacher
Moved to approve by Board member Guenther, seconded by Board member Steckler. Board extends appreciation for Joanne's dedicated service to the district. Unanimously approved.

XIV. COMMUNICATIONS :

XV. BOARD MEMBER ITEMS:

Board member Greacen reports that OPALCO will fund around \$50,000 in installation costs to support the electric school bus.

XVI. REVIEW OF TASKS AND ASSIGNMENTS:

XVII. EXECUTIVE SESSION: (there will be no executive session).

XVIII. ADJOURNMENT:

Board member Steckler moved to approve, Board member Greacen seconded. Adjourned unanimously at 8:47pm.

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