

BOARD OF DIRECTORS
Lopez Island School District #144
July 27, 2011
School Library
6:00p.m.
School Board Minutes

- I. CALL TO ORDER AND FLAG SALUTE: The meeting was called to order at 6:02 p.m. In attendance: Diana Hancock, Chairperson; John Holding, Vice Chairperson; Patsy Haber, Member; Diane Dear, Member; Nikola Chopra, Member. Also attending: Roland MacNichol, Acting Superintendent Designee and Lisa Shelby, Principal.
- II. ADJUSTMENTS TO THE AGENDA: Remove items c, e., f., and g. from the Consent Agenda.
- III. Oath of Office of William D. Evans: Diana Hancock gave the oath of office to William D. Evans for superintendent effective August 1, 2011.
- IV. APPROVAL OF MINUTES: (Action)
a. Regular Meeting: June 29, 2011
b. Special Meeting: July 7, 2011
Diana Hancock approved minutes as submitted.
- V. ADOPTION OF THE CONSENT AGENDA: (Action)
a. Consideration to approve April General Fund vouchers #101283-101349 in the total amount of \$295,954.60; ASB Fund vouchers #101350-101361, and #101121-101124, in the total amount of \$4,028.42; Private Purpose Trust Fund voucher #101362 in the amount of \$151.65; and estimated July payroll in the estimated amount of \$240,000.00 includes accrual payroll.
b. Consideration to approve for payment warrant previously approved in an estimated amount: June 2011 warrants #101267-101282 in the amount of \$10,270.42.
~~c. Consideration to accept a one year leave of absence as substitute bus driver and a substitute para educator in the elementary and middle school from Carole Knutsen.~~
d. Consideration to approve the Interim Superintendent contract for the 2011-2012 school year for Bill Evans in the amount of \$50,000 for 108 workdays.
e. Consideration to approve the contracts for the 2011-2012 school year for:
i. ~~Vieki Corliss, .6fte, \$34,348.52~~
ii. Kelli Fisher, 1.0 fte, \$46,235.73
f. Consideration to approve supplemental certificated employee contracts for the 2011-2012 school year for:
i. ~~Vieki Corliss, \$810.50~~
ii. Kelli Fisher, \$654.60
g. Consideration to approve supplemental certificated employee contracts for LID replacements days for the 2011-2012 school year for:
i. ~~Vieki Corliss, .6fte, \$194.53~~
ii. Kelli Fisher, 1.0fte, \$261.85
h. Consideration to approve the contract for Heather Meng as assistant cook 6 hours per day, 3 days per week at \$13.20 per hour starting September 1, 2011.
i. Consideration to approve the contract for James Burt as assistant to the director of grounds and maintenance for an average of 4 hours per day for 257 days (time to be worked as per attached 2011-2012 calendar) at \$15.99 per hour starting September 1, 2011.

- j. Consideration to approve personal services contract for Ilene Unruh, Special Services Consultant, from June 1, 2011 through October 31, 2011 at \$45.00 per hour not to exceed \$3,000.00.

VI. DELEGATIONS: This item permits an individual or group to address the Board without having to go through the procedure to get on the formal agenda. Due to time, we ask that all delegations please be limited to five minutes.

VII. ADMINISTRATIVE REPORTS: (Info.)

- a. Lopez Education Association: None
- b. Public School Employees: Welcome to the new superintendent starting August 1, 2011 and the new principal.
- c. Associated Student Body: None
- d. Principals' Report: None
- e. Superintendent's Report: Diana reported that the response to the audit team has been sent. Roland thanked the Board for designating him for the month of July as the Acting Superintendent Designee. Roland announced new staff members: Assistant Cook, Heather Meng; Assistant to Maintenance, Jim Burt; Farmer/Gardener, Valerie Yukluk and Suzanne Berry. As a transition, some of the new hire teachers have been spending time with the outgoing teachers. HSPE 10th grade scores have been posted and 18/19 met standards for reading, 19/19 met standards for writing, and 14/18 met standards for science. Math scores will be released in August. Roland is very proud of the 10th grade class. Diana thanked Roland for his work as designee and the remarkable job he has done.

VIII. FINANCIAL REPORT:

- a. Joan stated that she thought we were doing well and that we are on track for an 8% fund balance. She made a correction to page one of the finance report and changed May to June.
- b. Joan would like to propose the purchase of a new copy machine. The elementary copy machine is breaking down and we can no longer get parts for it. The cost of a refurbished copier is \$5,000. and the refurbished copier would produce a savings of \$1,864 in the first year. The refurbished copier would replace the district office copy machine and the district office copier would replace the elementary copier. The Board felt the new copy machine was a good idea.

IX. OLD BUSINESS:

- a. Bond Planning – Annette Sommer, Seattle NW
Annette gave the Board a handout summarizing an introduction to bonds. Annette said she could come back in September or October to discuss more options and possible projections. She also recommended attending the SNW/WSPRA Biennial Election Conference and Survey at Shoreline on September 15th.

X. NEW BUSINESS:

- a. Joan discussed the budget adoption handout. She explained how the pay reduction was handled for newly hired certificated staff and will be meeting with the newly hired teachers to explain the pay reduction. New contracts will be issued to newly hired teachers before the school year begins. Joan will also meet with Richard Tetu and Jeanna Carter to discuss the new hire salaries. The Board suggested that the LEA have a broad discussion about salaries with all of its members. Diana would like the Board to come up with a way to express appreciation for the sacrifices that our staff is making and the grace with which they are doing it. Furlough days will be listed on the website and school calendar.

Motion: Patsy Haber moved seconded by Diane Dear to approve Resolution 18:2010-2011 Budget Adoption 2011-2012. John Holding called for a roll call vote. Voting Yes: Haber, Hancock, Dear, Chopra, and Holding. The motion passed unanimously.

b. Diana explained the contracts for the farmer/gardener position.

i. Valerie Yukluk

ii. Suzanne Berry

Motion: Diane Dear moved seconded by John Holding to approve contracts for Valerie Yukluk farmer/gardener position for 2 hours per day for 23 days starting August 1, 2011 through August 31, 2011. The motion passed unanimously.

Motion: Diane Dear moved seconded by John Holding to approve contracts for Suzanne Berry farmer/gardener position for 3 hours per day for 23 days starting August 1, 2011 through August 31, 2011. The motion passed unanimously.

c. Resolution 19:2010-2011 Designation of District Agent.

d. Resolution 20:2010-2011 Authorization of Facsimile Signature

e. Resolution 21:2010-2011 Authorization of Warrant Signature

f. Resolution 22:2010-2011 Authorization to Invest Funds

g. Resolution 23:2010-2011 Designation of Auditing Officers

h. Resolution 24:2010-2011 Appointment of District Claims Agent

i. Resolution 25:2010-2011 Certified Signatures of District Personnel Authorized to Sign School Construction Project Documents

Motion: Diane Dear moved seconded by John Holding to approve Resolutions 19:2010-2011 through 25:2010-2011. John Holding called for a roll call vote. Voting Yes: Haber, Hancock, Dear, Chopra, and Holding. The motion passed unanimously.

XI. COMMUNICATIONS: None

XII. BOARD MEMBER ITEMS:

a. 2011 WSSDA Annual Conference Registration

b. August/September Board calendar

XIII. EXECUTIVE SESSION:

a. The Board adjourned into executive session at 8:35 after a 10 minute recess to discuss the performance of an employee.

XIV. ACTION: The Board returned to regular session at 9:40. No decisions were made or actions taken in Executive Session.

Motion: Nikola Chopra moved seconded by Diane Dear to approve contracts for Vicki Corliss. The motion passed unanimously.

XV. ADJOURNMENT:

The meeting was adjourned at 9:45.