

BOARD OF DIRECTORS

Lopez Island School District #144

June 29, 2011

School Library

6:00p.m.

School Board Minutes

- I. CALL TO ORDER AND FLAG SALUTE: The meeting was called to order at 6:07 p.m. In attendance: Diana Hancock, Chairperson; John Holding, Vice Chairperson; Patsy Haber, Member; Diane Dear, Member; Nikola Chopra, Member. Also attending: Linda Martin, Superintendent; Roland MacNichol, Secondary Principal.
- II. ADJUSTMENTS TO THE AGENDA: Add item g. Proposed contract for administrative support to New Business. Add item h. LCLT donation to New Business. Add item i. Bus surplus to New Business. Remove item d. from Old Business. Add a letter from parent to Communications.
- III. APPROVAL OF MINUTES: (Action)
- a. Regular Meeting: May 25, 2011
 - b. Budget Work Study: June 8, 2011
 - c. Special Board Meeting: June 23, 2011
- Diana Hancock approved minutes as amended and corrected.**
- IV. ADOPTION OF THE CONSENT AGENDA: (Action)
- a. Consideration to approve May General Fund vouchers #101143-101176, and #101181-101253 in the total amount of \$294,857.06; ASB Fund vouchers #101177-101180, and #101254-101265, in the total amount of \$8271.13; Private Purpose Trust Fund vouchers #101266 in the amount of \$25.00; and estimated May payroll in the estimated amount of \$240,000.00 includes accrual payroll.
 - b. Consideration to approve for payment warrant previously approved in an estimated amount: May 2011 warrants #101126-101142 in the amount of \$10,841.06.
 - c. Consideration to accept the resignation of Yahanni Willemsen as assistant cook.
 - d. Consideration to accept disposal of surplus musical instruments.
 - e. Consideration to approve student accident insurance renewal for 2011-2012 with Myers-Stevens & Toohey & Co., Inc.
 - f. Consideration to accept a gift of \$1,166 for the garden from LIEF.
 - g. Consideration to accept the contract for Laurie Jardine as Summer School Supervisor for a maximum of 165 hours (15 hours per week X 11 weeks) beginning June 30, 2011 through August 31, 2011 at \$14.92 per hour. Funds budgeted from account 2100273010.
 - h. Consideration to accept the contract for Cindy Shreve as Summer Tutor in the amount of \$17.82 per hour for a maximum of 13 hours. Funds budgeted from account 2100273011.
 - i. Consideration to accept the contract for Larry Berg as Varsity Football Coach for the 2011-2012 school year in the amount of \$2,200.
 - j. Consideration to accept the contract for Larry Berg as Girls Varsity Basketball Coach for the 2011-2012 school year in the amount of \$2,200.
 - k. Consideration to accept the contract for Joe Dye as Athletic Director for the 2011-2012 school year in the amount of \$8,000.
 - l. Consideration to accept the contract for David Chicovsky as Girls Varsity Volleyball Coach for the 2011-2012 school year in the amount of \$2,200.
 - m. Consideration to accept the contract for Isabelle Tetu as M.S. Volleyball Coach for the 2011-2012 school year in the amount of \$1,000.

- n. Consideration to approve contract with Joan Hartjes Love, Finance Manager, July 1, 2011 through June 30, 2012 in the amount of \$73,460. Funds budgeted from 9700133010.
- o. Consideration to approve contract with Christina Krantz, Executive Assistant, July 1, 2011 through June 30, 2012, \$18.32 per hour, 7.5 hours per day, not to exceed 203 days per year. Funds budgeted from accounts 0194233010 (50%) and 9700123010 (50%).
- p. Consideration to approve contract with Stephanie Fowler, Account Clerk/Office Assistant, July 1, 2011 through June 30, 2012, \$16.75 per hour, 8 hours per day, not to exceed 256 days per year. Funds budgeted from accounts 97001213010 (25%) and 9700133010 (75%).
- q. Consideration to approve personal services contract with Kathy Booth as Public Information Specialist/Web Master, August 1, 2011 through July 31, 2012, \$25.00 per hour, up to 4 hours per week. Funds budgeted from account 9700157000.
- r. Consideration to approve contracts for the 2011-2012 school year:
 - i. Alisa Ball, .8 fte, \$39,863.03
 - ii. Larry Berg, 1.0 fte, \$57,210.39
 - iii. Nancy Carson, 1.0 fte, \$57,247.53
 - iv. Jeanna Carter, 1.0 fte, \$42,718.97
 - v. Richard Carter, .6 fte, \$43,483.37
 - vi. Ann Marie Fischer, .70 fte, \$40,047.27
 - vii. Lisa Geddes, .8 fte, \$31,431.19
 - viii. Connie Holz, 1.0 fte, \$60,932.76
 - ix. Diane Mayer, 1.0 fte, \$63,637.18
 - x. Alex Nellie, 1.0 fte, \$54,666.69
 - xi. Jill Rain, .30 fte, \$19,091.15
 - xii. Jennifer Romo, 1.0 fte, \$34,217.45
 - xiii. Dale Shreve, 1.0 fte, \$57,210.39
 - xiv. Elizabeth Simpson, .5 fte, \$31,818.59
 - xv. Lorri Swanson, .13 fte, \$4,389.19
 - xvi. Richard Tetu, 1.0 fte, \$63,637.18
- s. Consideration to approve supplemental certificated employee contracts for the 2011-2012 school year:
 - i. Alisa Ball, \$705.47
 - ii. Larry Berg, \$809.97
 - iii. Keersten Brown, \$503.09
 - iv. Nancy Carson, \$810.50
 - v. Jeanna Carter, \$604.81
 - vi. Richard Carter, \$684.03
 - vii. Rachel Cochlain, \$573.09
 - viii. Ann Marie Fischer, \$809.97
 - ix. Lisa Geddes, \$556.25
 - x. Connie Holz, \$862.67
 - xi. Diane Mayer, \$900.96
 - xii. Alex Nellie, \$773.96
 - xiii. Jill Rain, \$900.96
 - xiv. Jennifer Romo, \$484.44
 - xv. Dale Shreve, \$809.97
 - xvi. Elizabeth Simpson, \$900.96
 - xvii. Lorri Swanson, \$478.01
 - xviii. Richard Tetu, \$900.96

- t. Consideration to approve supplemental certificated employee contracts for LID replacements days for the 2011-2012 school year:
 - i. Alisa Ball, .8 fte, \$225.76
 - ii. Larry Berg, 1.0 fte, \$324.00
 - iii. Keersten Brown, 1.0 fte, \$201.24
 - iv. Nancy Carson, 1.0 fte, \$324.51
 - v. Jeanna Carter, 1.0 fte, \$241.93
 - vi. Richard Carter, .6 fte, \$246.26
 - vii. Rachel Cochlain, .5 fte, \$114.62
 - viii. Ann Marie Fischer, .70 fte, \$226.80
 - ix. Lisa Geddes, .8 fte, \$178.01
 - x. Connie Holz, 1.0 fte, \$345.08
 - xi. Diane Mayer, 1.0 fte, \$360.40
 - xii. Alex Nellie, 1.0 fte, \$309.59
 - xiii. Jill Rain, .30 fte, \$108.12
 - xiv. Jennifer Romo, 1.0 fte, \$193.78
 - xv. Dale Shreve, 1.0 fte, \$324.00
 - xvi. Elizabeth Simpson, .5 fte, \$180.20
 - xvii. Lorri Swanson, .13 fte, \$24.86
 - xviii. Richard Tetu, 1.0 fte, \$360.40

Motion: Diana Hancock moved seconded by John Holding to approve the consent agenda items a. through t. The motion passed unanimously.

- V. DELEGATIONS: Teddy presented Linda with a certificate and a card for their appreciation for being on the Prevention Coalition board. Janet Baltzer she and her husband's view of homeroom. Students came and sang a song for Greg Ewert. Alan Dibona spoke on homeroom. Ty Greacen made a card about homeroom and Chris read a letter. Alan Dibona spoke about the superintendent replacement.
- VI. ADMINISTRATIVE REPORTS: (Info.)
 - a. Lopez Education Association: None
 - b. Public School Employees: None
 - c. Associated Student Body: None
 - d. Principals' Report:
 - i. Elementary summer school has begun with 20 students enrolled and is being supervised by parapro, Laurie Jardine for online learning.
 - e. Superintendent's Report:
 - i. Recognition of Greg Ewert' retirement.
 - ii. A thank you gift was presented to Linda Martin from the Lopez School Board.
 - iii. Healthy Youth Survey presented to the Board by Georgeanna Cook and Teddy McCullough.
 - iv. Linda will present results of the parent survey to the Board and the results will be shared with the community.
- VII. FINANCIAL REPORT: Joan reported that the fund balance was higher than usual in May. We are on target for our 8% fund balance for the end of the year. Joan passed out a preliminary 2011-2012 budget as a draft. John would like to see funded staffing numbers for classified and administration. The legal ad for the budget adoption will go in the paper July 12th and 19th and the budget will be available for public review on July 11th in the district office and the public library. A possible work study may need to be scheduled during the week of July 20th. We will have the budget adoption at the next regular meeting on July 27th. We recently completed an audit, we are taking the audit findings seriously, and

we are working on our response to the auditors. The Board would like to see the response before it is sent back to the auditors.

VIII. OLD BUSINESS:

- a. A timeline was given to the Board for bond planning.
- b. Review Superintendent Applications
 - i. A committee gave phone interviews to 3 candidates and Patsy gave a summary of the committee's conclusion of the interviews to the Board.

Motion: John Holding moved seconded by Nikola Chopra to notify Mr. Sweeney that he is no longer a candidate. The motion passed unanimously.

Diana will call Mr. Sweeney to inform him of the Board's decision.

- ii. Diana will email the Board instructions for making reference calls for the final two superintendent candidates. Linda will email Diana specific questions for the reference calls.
- c. The Board discussed proposed changes to the elementary schedule. The Board would like to explicitly task Lisa to analyze the schedule and come back to Board with a proposal taking into consideration that both Linda and Roland recommended changing the schedule. Linda asked for clarity as to whether or not there would be a schedule change. Richard, along with two elementary teachers and Lisa Shelby will work on the elementary schedule beginning Friday.

IX. NEW BUSINESS:

- a. Resolution 15:2010-2011 Designation of District Agent

Motion: John Holding moved seconded by Nikola Chopra that Diana be acting superintendent beginning July 1, 2011 until we have hired an ongoing superintendent. John Holding called for a roll call vote. Voting Yes: Haber, Dear, Chopra, and Holding. Hancock recused herself from the vote. The motion passed unanimously.

- b. Resolution 12:2010-2011 Authorization of Facsimile Signature

John Holding called for a roll call vote to accept resolution 12:2010-2011. Voting Yes: Dear, Chopra, Haber, and Holding. Hancock recused herself from the vote. The motion passed unanimously.

- c. Resolution 13:2010-2011 Authorization of Warrant Signature

John Holding called for a roll call vote to accept resolution 12:2010-2011. Voting Yes: Dear, Chopra, Haber, and Holding. Hancock recused herself from the vote. The motion passed unanimously.

- d. Resolution 14:2010-2011 Authorization to Invest Funds

John Holding called for a roll call vote to accept resolution 12:2010-2011. Voting Yes: Dear, Chopra, Haber, and Holding. Hancock recused herself from the vote. The motion passed unanimously.

- e. Resolution 16:2010-2011 Designation of Auditing Officers

John Holding called for a roll call vote to accept resolution 12:2010-2011. Voting Yes: Dear, Chopra, Haber, and Holding. Hancock recused herself from the vote. The motion passed unanimously.

- f. Resolution 17:2010-2011 Appointment of District Claims Agent

John Holding called for a roll call vote to accept resolution 12:2010-2011. Voting Yes: Dear, Chopra, Haber, and Holding. Hancock recused herself from the vote. The motion passed unanimously.

Motion: John Holding moved seconded by Diane Dear to hire Roland MacNichol for 12 days in July to provide administrative support with the salary to be negotiated between Roland and the Chairman of the Board. The motion passed unanimously.

g. The garden committee will oversee and hire the farmer/gardener non-continuing position. Christina to post the position in house, newspaper and Lopez Rocks. Offer as a personal services contract.

Approve gift of \$6,000 from for Lopez Community Land Trust Diane/Patsy.

Motion: Diane Dear moved seconded by Patsy Haber to approve the gift of \$6,000 from the Lopez Community Land Trust for the farmer/gardener position. The motion passed unanimously.

h. The Board discuss the bus to be declared as surplus.

Motion: Diana Hancock moved seconded by John Holding to declare the bus surplus. The motion passed unanimously.

X. COMMUNICATIONS:

a. The Board received information about the ESD Board Elections.

b. The Board acknowledged the letter written by Linda in support of the San Juan Islands NCA.

c. The Board received a letter from Jessie Roberson concerning homeroom.

XI. BOARD MEMBER ITEMS:

a. Board Self Evaluation - Diana will email the Board with the evaluation summary.

b. A special meeting will be held on Thursday, July 7th at 4:30 to decide on a superintendent.
Reference calls will be made before the special meeting.

XII. EXECUTIVE SESSION:

a. The Board went into executive session at 9:10 for further discussion regarding the qualifications of applicants for the interim superintendent position and to discuss the performance of an employee.

b. Discuss the performance of an employee Adjourned into exec at 9:10.

XIII. ADJOURNMENT: The Board returned to regular session with no decisions or actions and adjourned at 9:45p.m.