

**BOARD OF DIRECTORS**

Lopez Island School District #144

March 30, 2011

School Library

6:00p.m.

School Board Minutes

- I. CALL TO ORDER AND FLAG SALUTE: The meeting was called to order at 6:02 p.m. In attendance: Diana Hancock, Chairperson; John Holding, Vice Chairperson; Patsy Haber, Member; Diane Dear, Member; Nikola Chopra, Member. Also attending: Linda Martin, Superintendent; Roland MacNichol, Secondary Principal.
- II. ADJUSTMENTS TO THE AGENDA: Add item j. Islandwood trip to the Consent Agenda. Postpone item a. Garden and Farm Program in New Business to next month. Move item a. Japan Trip in Old Business to the Principal's Report. Move item b. Trail maintenance in Old Business to the Superintendent's Report.
- III. APPROVAL OF MINUTES: (Action)  
a. Regular Meeting: February 17, 2011  
b. Special Meeting: March 22, 2011  
**Diana Hancock approved minutes as submitted.**
- IV. ADOPTION OF THE CONSENT AGENDA: (Action)  
a. Consideration to approve February General Fund vouchers #100724-100774, #100807-100823 and #100825-100889 in the total amount of \$320,366.37; Capital Projects vouchers #100775 and #100890 in the total amount of \$13,752.76; ASB Fund vouchers #100776-100788, #100824 and #100891-100894 in the total amount of \$5,469.50; and Private Purpose Trust Fund vouchers #100789 and #100891-100894 in the amount of \$1,737.50; and estimated March payroll in the estimated amount of \$240,000.00 includes accrual payroll.  
b. Consideration to approve for payment warrant previously approved in an estimated amount: January 2011 warrants #100646-100662 in the amount of \$8,747.29.  
c. Consideration to approve for payment warrant previously approved in an estimated amount: February 2011 warrants #100790-100806 in the amount of \$9,579.95.  
d. Consideration to approve contract for Nathan Borg as Middle School Girls Basketball Coach for \$1,000.00.  
e. Consideration to approve contract for Nathan Borg as Middle School Track Coach for \$1,000.00.  
f. Consideration to approve contract for Steve Wilbur as High School Track Coach for \$2,200.00.  
g. Consideration to approve resignation of Huck Phillips as middle school teacher.  
h. Consideration to approve resignation of Karla Ogston as assistant cook.  
i. Consideration to approve donation from The Galley Restaurant for Drama Club in the amount of \$1,100.00.  
j. Consideration to approve the trip to Islandwood for the 5<sup>th</sup> grade class.  
**Motion: John Holding moved seconded by Patsy Haber to approve the consent agenda items a. through j. The motion passed unanimously.**
- V. DELEGATIONS:  
a. Nancy would like to suggest site visits for the principal candidates. The LEA said they will help pay for the visit.  
b. C.B. Hall would like to recommend Steve Dellinger-Pate as principal.

VI. ADMINISTRATIVE REPORTS: (Info.)

- a. Lopez Education Association: We are grateful for the participation in the principal review.
- b. Public School Employees: We are grateful that the Board is taking on this difficult process of hiring a candidate.
- c. Associated Student Body: William Carson thought there would be a community slide show on the Nicaragua trip sometime in May. The students were glad to be involved in the selection process of the principal. ASB is planning an Earth Month in April and has met with the elementary student council and both would like to do a recycling contest between the secondary and the elementary to see who creates the least compost. There will be a spirit week along with a procession of the species which will involve students making costumes for a parade followed by a potluck.
- d. Principals' Report:
  - i. Kurt Jacobs, Hugh and Pat Burleson informed the Board that the Japan trip has been scheduled farther out and Delta has allowed us to change our non-refundable tickets to adjust our destination. We are using WHO, BBC and other stations to monitor the radiation situation. The group will probably leave around spring break. Hugh brought information about research he has been doing regarding travel advisories. The Board would like to be updated as new information comes in.
  - ii. Next Tuesday there will be a secondary parent meeting in the school library at 6:30 to discuss bullying. Roland told the Board that the secondary staff has been looking at the math curriculum.
  - iii. Nina Laden author and artist came for a reading of her works and a workshop for the elementary school. A special thanks to Scott Steckler for organizing Discovery Days.
- e. Superintendent's Report:
  - i. A team consisting of Linda Martin, Roland MacNichol, Jeanna Carter and Diane Mayer went to the Tacoma Dome for the Job Fair. All felt it was a very good use of time and thanks to great team effort the booth was excellent. Linda will be following up with letters to those whom the team felt were good candidates.
  - ii. We have six students coming from Berkley to take on the project of looking at our site for sustainability.
  - iii. The island schools are meeting regularly for staff development.
  - iv. The budget committee is up and working.
  - v. Two employees have announced their retirement. Greg Ewert and Kurt Jacobs.
  - vi. Linda gave a handout to the Board about what the State Board of Education Achievement Index is and where it came from. We will possibly talk about it at the next meeting.

VII. EXECUTIVE SESSION:

- a. Before going into executive session Diana spoke about reasons for going into executive session. She has a document that lists the statutes listing what can be discussed in executive session. Decisions and votes cannot be made in executive session, but must be made in a public setting. The Board adjourned to executive session at 7:03 and anticipated the session would be approximately 30 minutes. The regular meeting was called back to order at 8:08. and no decisions were made or actions taken. The Board informed the public that after the interview process and review of input two candidates rose to the top. Reference checks have been made on Jeffrey Youde and Lisa Shelby. Feedback was consistent with what the Board thought they knew about the candidates.

**Motion: Patsy Haber moved seconded by Diane Dear that Diana, John, and Linda will begin negotiations with Lisa Shelby to offer her the position of K-12 principal.**

VIII. FINANCIAL REPORT:

- a. Joan handed out the enrollment report.

IX. OLD BUSINESS:

- a. We have not moved forward on the culinary project, but during the break we have gotten Jeanna a bigger sink and we have remodeled for the fire marshal.
- b. The Board will discuss the superintendent selection process in April.

X. NEW BUSINESS:

- a. Liz Scranton represented Friends of the Life Trail and they would like to provide long-term sustainability for the Life Trail. The main partners in the trail would be the school, superintendent, maintenance, Lopez Island Conservation Core, and Friends of the Life Trail. Liz would like the Board to consider a contract for the maintenance of the trail with LICC for two years and she will be working on a five and ten year plan for funding. The Board received a handout for the Life trail protocol. Plans for the trail include an information kiosk at beginning of the trail with maps, three benches, and removal of a pile of soil. Final consideration is the installation of a compost bin area that would be utilized by the trail and grass clippings from the baseball fields, no food would be allowed and the butterflies will not be affected. The Board would like a summary of what is being asked and have it emailed to Linda. Kerm would like to be partners with Friends of the Life Trail with the exception of the compost bin. Special recognition went to Liz Scranton for maintaining the trail. The building of the trail was funded by the Heller Foundation through the Lopez Island Education Foundation which then donated the funds to the school.
- b. Resolution 8:2010-2011 Authorizing the Closing of the Associated Student Body Imprest Checking Account was discussed and a motion made.

**Motion: Patsy Haber moved seconded by Diane Dear to approve Resolution 8:2010-2011 Authorizing the Closing of the Associated Student Body Imprest Checking Account. Diana Hancock called for a roll call vote. Voting Yes: Haber, Dear, Chopra, and Hancock. The motion passed unanimously.**

- c. Resolution 9:2010-2011 Authorizing the Establishment of a Payroll Direct Deposit Transfer Account was discussed and a motion made.

- d. **Motion: Diane Dear moved seconded by Nicola Chopra to approve Resolution 9:2010-2011 Authorizing the Establishment of a Payroll Direct Deposit Transfer Account. Diana Hancock called for a roll call vote. Voting Yes: Haber, Dear, Chopra, and Hancock. The motion passed unanimously.**

XI. COMMUNICATIONS:

- a. Letter from Kathie Jacobs

XII. BOARD MEMBER ITEMS: None

XIII. EXECUTIVE SESSION:

- a. The Board adjourned into executive session at 9:00 after a five minute break to discuss the performance of an employee.

XIV. ADJOURNMENT: The Board returned to regular session with no decisions or actions and adjourned at 9:30p.m.