

BOARD POLICY

Lopez Island School District #144
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BOARD POLICY

Community Relations/Public Information Program/4000

The district shall strive to maintain effective two-way communication channels with the public. Such channels shall enable the board and staff to interpret the schools' performance and needs to the community and provide a means for citizens to express their needs and expectations to the board and staff.

The superintendent shall establish and maintain a communication process within the school system and between it and the community. Such a public information program shall provide for a district annual report, news releases at appropriate times, news media coverage of district programs and events, and regular direct communication between individual schools and the patrons they serve. The public information program shall also assist staff in improving their skill and understanding in communicating with the public.

Community opinion may be solicited through parent organizations, parent-teacher conferences, open houses and other such events or activities which may bring staff and citizens together. At times, board meetings may be scheduled at neighborhood schools. Survey instruments and/or questionnaires may be developed in order to gain a broad perspective of community opinion. The board is a nonpartisan public body and as such shall not endorse political candidates. Neither staff nor students shall be asked to disseminate campaign materials from the schools nor shall any of the district's facilities or communications services be used to disseminate such material. The superintendent shall identify staff who have significant public information responsibilities and establish guidelines for their work. The guidelines shall address such matters as authority for making releases and the nature and content of bulletins to parents.

Collection of Disciplinary Data

The district will collect data on student disciplinary actions taken in each school, and the information will be available to the public on request. This information may not be personally identifiable, and shall not include a student's name, address or social security number.

District Annual Report

An annual report addressing the activities of the school district and the administration's recommendations for improvement of student learning and district operations shall be prepared by the superintendent and presented to the board as soon as possible after the close of each school year. Upon board approval, the report shall be made available to the public and used as one means for informing parents and citizens, the state education agency, and other districts in the area of the programs and conditions of the district's schools. The district is required to ensure awareness of and compliance with certain statutory requirements as specified in policy #2106.

When the district is not in compliance, such deviations shall be incorporated into the annual report.

Cross Reference: Board Policy 2106 Program Compliance

Legal References: RCW 28A.150.230 Basic Education Act of 1977--District school directors as accountable for proper operation of district--Scope--Responsibilities

Priority

Adopted: 3/27/02

BOARD POLICY

Community Relations/Staff Communications Relations/4010

Staff Communications with the Community

Staff share the responsibility for communicating and interpreting the district mission, its policies, programs, goals and objectives to members of the community. Staff shall perform their services and functions to the best of their ability and communicate with members of the community, parents, students and other staff in a sincere, courteous and considerate manner. Staff shall strive to develop and maintain cooperative school-community relations and to achieve the understanding and mutual respect that are essential to the success of any organization. Confidential information about students or other staff shall be released only as permitted by statute and district policies and procedures.

Intra-District Communications

The board of directors encourages the flow of communication between and among various levels of operations within the school district. This includes communications between staff members and principals; between staff member and central office administrators; between staff members and district decision-making bodies, such as the superintendent's cabinet, the Administrative Council, principals' groups and ad hoc-/standing committees; between principals and central office administrators; between principals and district decision-making bodies and ad hoc standing committees.

This policy is intended to encourage the exchange of ideas and expedite the two-way flow of information. It is not intended to deal with employee grievances or complaints per se. Such matters will continue to be handled in accordance with existing policies or negotiated agreements, as applicable in each case.

Procedures for carrying out this policy may be found in District Procedure Number 4010P.

Cross Reference: Board Policy 4020 Confidential Communications

Optional
Adopted: 4/24/02

BOARD POLICY

Community Relations/Confidential Communications/4020

The board recognizes that school staff must exercise a delicate balance regarding the treatment of information that was revealed in confidence. A staff member may, in his/her professional judgment, treat information received from a student as confidential while at other times decide to disclose what was learned to the school administration, law enforcement officers (including child protective services), the county health department, other staff members or the student's parents/guardians. The staff member should advise the student regarding the limitations and restrictions regarding confidentiality. The student should be encouraged to reveal confidences to his/her parents. If the staff member intends to disclose the confidence, the student should be informed prior to such action.

The following guidelines are established to assist staff members in making appropriate decisions regarding confidential information and/or communications:

1. Information contained in the student's cumulative record folder is confidential and is only accessible through the custodian of student records. Information secured through the authorization of the records custodian shall remain confidential and be used only for the purpose that its access was granted.
2. While certain professionals may have a legal confidential relationship as in attorney-client communications, school staff members including counselors (except licensed psychologists) do not possess a confidentiality privilege.
3. A staff member is expected to reveal information given by a student when there is a reasonable likelihood that a crime has or will be committed, (e.g., child abuse, sale of drugs, suicidal ideation).
4. A staff member shall exercise professional judgment regarding the sharing of student disclosed information when there is reasonable likelihood that the student's welfare may be endangered.
5. A staff member is encouraged to assist the student by offering suggestions regarding the availability of community services to assist a student in dealing with personal matters, (e.g. substance abuse, mental illness, sexually-transmitted diseases, pregnancy). The staff member should encourage the student to discuss such matters with his/her parents/guardians. Staff members are encouraged to discuss problems of this nature with the school principal prior to making contact with others.

Cross References: Board Policy 2140 Guidance and Counseling

Board Policy 2121 Drug and Alcohol Use/Abuse Program

Board Policy 3231 Student Records

Board Policy 4040 Public Access to District Records

Board Policy 5260 Personnel Records

Legal References: RCW 26.44.030 Reports--Duty and authority to make

WAC 246-100-071 Responsibility for reporting to and cooperating with the local health department

Priority

Adopted: 8/28/02

BOARD POLICY

Community Relations/Public Access to District Records/4040

Full access to information concerning the administration and operations of the district shall be afforded to the public as provided by the Public Disclosure Law, mindful of the right of individuals to privacy and of the desirability of efficient administration of the district. Public access to district records shall be afforded according to the procedures developed by the superintendent and periodically reviewed by the board.

"School district records" include any writing, printing, photocopying, photographing, etc., containing information relating to the conduct of operations and functions of the district which is prepared, owned, used, or retained by the district. "Writing" means handwriting, typewriting, printing, photocopying, photographing, and every other means of recording any form of communication on representation, including letters, words, pictures, sounds, or symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, motion picture, film and video recordings, magnetic or punched cards, discs, drums, diskettes, sound recordings and other documents including existing data compilations from which information may be obtained or translated. "School district records" do not include the personal notes and memoranda of staff which remain in the sole possession of the maker and which are not generally accessible or revealed to other persons.

The superintendent or designee shall serve as "public records coordinator" with responsibility and authority for ensuring compliance with the display, indexing, availability, inspection, and copying requirements of state law and this policy. As coordinator he/she shall authorize the inspection and copying of the district's records only in accordance with the criteria set forth in this policy.

In accordance with RCW Chapter 42.17, the district shall make available for public inspection and copying all district records, or portions, except those which contain the following information:

- A. Personal information from any file maintained for students (RCW 42.17.310(l)(a)). Information from student records shall be disclosed only in accordance with the requirements of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g and adopted district policy;
- B. Personal information in files maintained for staff to the extent that disclosure would violate their right to privacy (Requests for verification of employment are not public records and will not be disclosed. Performance evaluations that do not discuss specific instances of misconduct are private and not of legitimate public concern. They will not be disclosed) (RCW 42.17.310(l) (b));
- C. Test questions, scoring keys, or other examination data used to administer academic tests (RCW 42.17.310(l) (f));
- D. The contents of real estate appraisals, made for or by the district relative to the acquisition of property, until the project is abandoned or until such time as all of the property has been acquired, but in no event shall disclosure be denied for more than three years after the appraisal (RCW 42.17.310(l) (g)).
- E. Preliminary drafts, notes, recommendations, and intra-district memoranda in which opinions are expressed or policies formulated or recommended except that a specific record shall not be exempt when publicly cited by the district in connection with any district action (RCW 42.17.310(l)(i));

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- F. Records which are relevant to a controversy in which the district is a party but which records would not be available to another party under the rules of pretrial discovery for cases pending in the superior courts -- RCW 42.17.310(l)(j);
- G. Records or portions of records the disclosure of which would violate personal rights of privacy--RCW 42.17.260(1) and RCW 42.17.310(2);
- H. Records or portions of records the disclosure of which would violate governmental interests--RCW 42.17.310(2);
- I. The residence addresses and telephone numbers of staff members and volunteers held in personnel records, rosters, and mailing lists—RCW 42.17.310 (i)(u).
- J. Personally identifiable information for special education students — WAC 392-172-422. If the district denies any request, in whole or in part, for inspection and copying of records, the district shall provide the requesting party with a written statement of the reason for the denial setting forth the specific exemption (and statutory section) which applies.

If the record which is requested for inspection and/or copying contains both information exempted from disclosure and nonexempt information, the district shall, to the extent practicable, produce the record with the exempt portion deleted and shall provide a written explanation for the deletion.

The district may inquire into the purpose for which a record is requested and may use the answer to aid in determining whether the public has a legitimate interest in obtaining the information, but the district may not decline to furnish the records for public inspection and copying solely because the requester refuses to furnish a reason for the request.

The district may condition access to a public record containing a list of individuals on the requester's promise that the record will not be used for a commercial purpose, but may not require the requester to enter into a hold harmless agreement to that effect.

The public records coordinator is authorized to seek an injunction to prevent the disclosure of records otherwise disclose able when he/she determines that there is reasonable cause to believe that the disclosure would clearly not be in the public interest and would substantially and irreparably damage any person or would substantially or irreparably damage vital governmental functions.

The coordinator shall inform any employee and appropriate collective bargaining unit representative when a record naming the employee has been requested. The employee and representative shall be informed of the district's intended response to the request.

Cross Reference: Board Policy 3231 Student Records
Legal Reference: RCW42.17 Disclosure - Campaign - Finances -
Lobbying – Records

Essential
Adopted: 4/24/02

BOARD POLICY

Community Relations/Regulation of Dangerous Weapons on School Premises/4210

It is a violation of district policy and state law for any person to carry a firearm or dangerous weapon on school premises, school-provided transportation or areas of other facilities being used exclusively for school activities.

By definition a dangerous weapon is:

1. any firearm
2. any dangerous weapon as defined by RCW 9.42.250(including slug shots, sand clubs, metal knuckles, daggers, dirks, spring blade knives, or any knife where the blade automatically releases by a spring mechanism or other mechanical device or which opens by the force of gravity or by an outward, downward or centrifugal thrust or movement);
3. devices commonly known as “nun-chu-ka stick” or “throwing stars”;
4. any air gun, including air pistols or air rifles designed to propel a BB, pellet, or other projectile by the discharge of compressed air, carbon dioxide or other gas.

The superintendent is directed to see that all school facilities post "Gun-Free Zone" signs, and that all violations of this policy and RCW 9.41.280 are reported annually to the Superintendent of Public Instruction.

The following persons may carry firearms into school buildings, as necessary, although students engaged in these activities are restricted to the possession of rifles on school premises:

- A. persons engaged in military, law enforcement, or school district security activities;
- B. persons involved in a school authorized convention, showing, demonstration, lecture or firearm safety course;
- C. persons competing in school authorized firearm or air gun competitions; and
- D. any federal, state or local law enforcement officer.

The following persons over eighteen years of age and not enrolled as students may have firearms in their possession on school property outside of school buildings:

- A. persons with concealed weapons permits issued pursuant to RCW 9.41.070 who are picking up or dropping off students; and
- B. persons conducting legitimate business at the school and in lawful possession of a firearm or dangerous weapon if the weapon is secured within an attended vehicle, is unloaded and secured in a vehicle, or is concealed from view in a locked, unattended vehicle.

Persons may bring dangerous weapons, other than firearms, onto school premises if the weapons are lawfully within the person's possession and are to be used in a school-authorized martial arts class.

Persons over eighteen years of age and persons between fourteen and eighteen years of age with written parental or guardian permission may possess personal protection spray devices on school property. No one under eighteen years of age may deliver such devices, nor may anyone eighteen years or older deliver a spray device to anyone under fourteen or to anyone between fourteen and eighteen who does not have parental permission.

Students who violate this policy are subject to district discipline policies, including the due process provisions regarding notification of parents. Students who violate the firearms provisions are subject to a minimum one calendar year expulsion, with possible case-by-case modification by the superintendent. The district shall also comply with federal protections for disabled students in the application of this policy.

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Personal protection spray devices may not be used other than in self-defense as defined by state law. Possession, transmission or use of personal protection spray devices under any other circumstances is a violation of district policy.

School officials shall notify the appropriate law enforcement agency of known or suspected Community Relations/Regulation of Dangerous Weapons on School Premises/4210 violations of this policy. Students who violate this policy shall be subject to discipline, including a one year expulsion for a violation involving a firearm.

Cross References: Board Policy 3240 Student Conduct
3241 Corrective Actions or Punishment

Legal References: RCW 9A.16.020 Use of force--when lawful
9.91.160 Personal Protection Spray devices
28A.600.420 Firearms on school premises, transportation, or facilities

Penalty -- Exemptions

PNA 9710.02 - Legislature also addresses "look-alike" firearms

Priority

Adopted: 3/27/02

BOARD POLICY

Community Relations/Use of Tobacco on Campus/4215

The board of directors recognizes that to protect students from exposure to the addictive substance of nicotine, employees and officers of the school district, and all members of the community, have an obligation as role models to refrain from tobacco use on school property. Smoking or any other use of tobacco products shall be prohibited on school district property. This shall include all district buildings, grounds and district-owned vehicles.

Notices advising district employees and patrons of this policy shall be posted in appropriate locations in all district buildings and at other district facilities as determined by the superintendent. Employee and student handbooks shall include notice that using tobacco on school property is prohibited. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Cross References: Board Policy 3200 Student Rights and Responsibilities
3241 Classroom Management, Corrective Actions or
Punishment
5280 Termination of Employment

Legal References: RCW 28A.210.310 Prohibition on use of tobacco products on school property
70.155.80 Purchasing, obtaining or possessing tobacco by Minors-
Civil infraction

Essential
Adopted: 3/27/02

BOARD POLICY

Community Relations/Complaints Concerning Staff and Programs/4220

Constructive criticism can be helpful to the district. At the same time, the board has confidence in its staff and programs and shall act to protect them from unwarranted criticism or disruptive interference. Complaints received by the board or a board member shall be referred to the superintendent for investigation.

The superintendent shall develop procedures to handle complaints concerning staff or programs. Complaints regarding instructional materials should be pursued in the manner provided for in policy 2020 (Curriculum Development and Adoption of Instructional Materials).

Legal References: RCW 28A.405.300 Adverse change in contract status of certificated employee--Determination of probable cause --Notice--Opportunity for hearing
RCW 42.30 Open Public Meetings Act

Essential

Adopted: 3/27/02

The board subscribes to the belief that public schools are owned and operated by and for its patrons. The public is encouraged to use school facilities but shall be expected to reimburse the district for such use to insure that funds intended for education are not used for other purposes. The superintendent is authorized to establish procedures for use of school facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities shall maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization. For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of boys and girls or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. No fee shall be charged provided that additional staff are not employed to supervise or clean the facilities. A rental charge shall be established to recover additional utility costs which are incurred or, in the event there are no school staff on duty, to reimburse the district for the costs of providing custodial services.

Nonprofit Groups includes those organizations which might wish to use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district shall charge a rental rate in excess of costs incurred, except that such excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau. Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities. Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use district facilities on a regular, but temporary, basis may do so under this rental rate, but for no more than two years and may not average more than twelve hours of use per week.

No equipment of the Lopez School District may be loaned, rented or removed from the premises with the exception of tables, chairs, stage, and coffee pots. If the equipment is damaged or broken, replacement or repair costs will be charged.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities shall not be considered as endorsement of or approval of the activity group or organization nor for the purposes it represents. There may be occasions when a greater good is served by waiving the fee for facilities use as outlined in this policy and in related procedures. The greater good is defined as providing a more positive experience for students, staff and community than revenues obtained from rental. The superintendent is authorized to establish procedures for the waiving of school facilities fees. The waiver request will be judged objectively, and with regard to the benefits

BOARD POLICY

Community Relations/Use of School Facilities/4260

available to the students, staff or community in lieu of rental revenues. Waivers of facilities rental fees will be granted for exceptional consideration only.

Legal References: RCW 28A.320.510 Night schools, summer schools, meetings, use of facilities for
28A.335.150 Permitting use and rental of play-grounds, athletic fields, or athletic facilities
28A.335.155 Use of buildings for youth programs – Limited immunity
AGO 1973 No. 26
Initiative No. 276--School districts--Use of school facilities for presentation of programs--Legislature--Elections

Essential
Adopted: 4/24/02

BOARD POLICY

Community Relations/Contacts with Students/4230

The schools may communicate information through students regarding schools, school programs and nonschool programs offered by nonprofit organizations that in the opinion of the principal have social, recreational or educational value to the students. Students shall be encouraged to participate in the presentation of educational programs to the community. The effect on students of such communications and participation shall be given paramount consideration. The principal shall establish appropriate safeguards to prevent the exploitation of students by individuals or groups.

Cross Reference: Board Policy 4235 Public Performances

Priority

Adopted: 3/27/02

BOARD POLICY

Community Relations/ Community Schools' Program/4265

As a method of extending educational opportunities to the entire community through a fuller utilization of school facilities, a community schools' program may be established. The program shall be financed primarily by federal or state funds, participation fees, contributions, or some combination these sources.

The superintendent shall establish and periodically present to the board for review, an organizational plan and tentative program that shall assure that the program is responsive to the varying needs of citizens living in different sections of the community.

Legal Reference: RCW 28A.620.020Community education programs--Restrictions

Optional

Adopted: 3/27/02

BOARD POLICY

Community Relations/Political Relationships with Governmental Agencies/4300

The board recognizes and encourages the right of its employees, as citizens, to engage in political activity. School property and school time, supported by public funds, may not be used for political purposes.

District employees, when authorized by the board or superintendent, may provide information or communicate on matters pertaining to school district affairs or advocate the official position or interests of the district to any elected official or officer or employee of any agency. The district shall submit quarterly statements in compliance with requirements of the Public Disclosure Commission.

District employees who hold elective or appointive public office in an organization are not entitled to time off from their school duties for reasons incident to such offices except as such time may qualify under leave policies of the district.

The superintendent is directed to establish procedures that are in compliance with the Public Disclosure Commission.

Cross Reference: Board Policy 5224 Staff Participation in Political Activities
Board Policy 5525 Professional, Civic and Service Organizations

Legal Reference: RCW 42.17.130 Forbids use of public office or agency facilities in campaigns
42.17.190 Legislative activities of state agencies and other units of government

Optional
Adopted: 3/27/02

BOARD POLICY

Community Relations/Relations with the Law Enforcement, Fire Department, Child Protective Agencies and the County Health Department/4310

The primary responsibility for maintaining proper order and conduct in the schools is that of staff. Staff shall be responsible for holding students accountable for infractions of school rules, which may include minor violations of the law occurring during school hours or at school activities. Where there is substantial threat to the health and safety of students or others such as in the case of bomb threats, mass demonstrations with threat of violence, individual threats of substantial bodily harm, trafficking in prohibited drugs or the scheduling of events where large crowds may be difficult to handle, law enforcement shall be called upon for assistance. Information regarding major violations of the law shall be communicated to the appropriate law enforcement agency.

The district shall strive to develop and maintain cooperative working relationships with law enforcement. The superintendent shall meet with law enforcement, the local fire department, child protective authorities and health department officials to establish agreed upon procedures for cooperation between law enforcement, child protective, health and school authorities. Such procedures should address the handling of child abuse and neglect allegations and cases, the handling of bomb threats, arrests by law enforcement officers on school premises, the availability of law enforcement personnel for crowd control purposes, the processes for investigating possible criminal activity involving students, reporting of communicable disease cases and investigations, and other matters that affect school and law enforcement cooperation. Such procedures shall be made available to affected staff and periodically revised.

Cross Reference: Board Policy 3231 Student Records

Legal References: RCW 28A.635.020 Willfully disobeying school administrative personnel or refusing to leave public property, violations, when--Penalty

26.44.050 Taking child into custody without court order

26.44.110 Written statement required

26.44.115 Notice required

Priority

Adopted: 4/24/02

BOARD POLICY

Community Relations/Notification of threats of violence or harm/4314

Students and school employees who are subjects of threats of violence or harm shall be notified of the threats in a timely manner. Parents shall be included in notifications to students who are subjects of threats of violence or harm. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act, other legal limitations, and the circumstances.

Individual-directed threats of violence or harm are communications that create fear of physical harm to a specific individual or individuals, communicated directly or indirectly by any means. Building-directed threats of violence or harm are direct or indirect communications by any means of the intent to cause damage to a school building or school property (e.g., bomb threats), or to harm students, employees, volunteers, patrons or visitors.

The district will address threats of violence or harm in a manner consistent with the district's safety policies and comprehensive safe school plans.

Persons found to have made threats of violence or harm against district property, students, employees or others will be subject to relevant district discipline policies and will be referred to appropriate community agencies including law enforcement and mental health services. District staff shall work with in-district and community-based professionals and services in all relevant disciplines to address threats of violence or harm, those threatened and those making the threats. Necessary information about the person making the threat shall be communicated by the principal to teachers and staff, including security personnel.

State law provides the district, school district directors and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies and may be referred for prosecution.

The superintendent is directed to develop and implement procedures consistent with this policy.

Cross References: Board Policy 3240 Student Conduct
Board Policy 3241 Classroom Management, Corrective Actions or Punishment
Board Policy 5281 Disciplinary Action or Discharge
Board Policy 6513 Workplace Violence Prevention

Legal References: RCW 28A.320.128 Notice and disclosure policies — Threats of violence — student conduct — Immunity for good faith notice — Penalty
WAC 180-40 Pupils
20 U.S.C. § 1232g Family Educational Rights and Privacy Act
34 C.F.R. Part 99 FERPA Regulations

Adopted: 8/03
Revised:
Reviewed: 7/07

BOARD POLICY

Community Relations/Release of Info Concerning Sexual & Kidnapping Offenders/4315

Public agencies are authorized to release relevant and necessary information regarding sex and kidnapping offenders to the public when the release of the information is necessary for public protection. Law enforcement agencies receive relevant information about the release of sexual and kidnapping offenders into communities, and decide when such information needs to be released to the public. The school district has a public safety role to play in the dissemination of such information to staff, parents, students and the community and will disseminate such information under the following conditions:

1. Receipt of a specific request from a law enforcement agency that information be disseminated to staff and/or students and parents. In every case where students are notified, parents will be notified as soon as possible.
2. Receipt of the actual documents to be distributed. The district may duplicate the documents, but they will be distributed in form received from the law enforcement agency.

Cross Reference: Board Policy 3143 District Notification of Juvenile Offenders

Legal Reference: RCW 4.24.550 Sex offenders—and kidnapping offenders --Release of information to public--When authorized--Immunity

Priority

Adopted: 3/27/02

BOARD POLICY

Community Relations/Cooperative Program with Other Districts and Public Agencies/4320

Whenever it appears to the economic, administrative and educational advantage of the district to participate in cooperative programs with other units of local government, the superintendent shall prepare and present for the board's consideration an analysis of each cooperative proposal. Cooperative programs between two or more small school districts shall not affect the small school factor of participating schools.

Cooperative agreements shall comply with the requirements of the Interlocal Cooperation Act, with assurances that all parties to the agreement have the legal authority to engage in the activities contemplated by the agreement.

Legal References: RCW 28A.225.250 Voluntary, tuition free attendance programs among school districts, scope--Rules and regulations
39.34 Interlocal Cooperation Act
48.62 Local Government Insurance
WAC 392-135 Finances—Inter-district Cooperation Programs

Optional

Adopted: 3/27/02

BOARD POLICY

Community Relations/Cooperation with Private and Parochial Schools and Day Care Agencies/4330

The district shall cooperate with private and parochial schools, including day care agencies, both in federally assisted programs and other aspects of district operations in ways that are permitted by law. The primary obligation of the district shall be to its students, and such cooperation shall not interfere with or diminish the quality of services offered to its students.

Legal References: RCW 28A.150.350 Part-time students--Defined—Enrollment authorized—
Reimbursement for costs— Funding authority recognition--Rules, regulations
28A.235.120 Lunchrooms --Establishment and operation--Personnel for—Agreement for
28A.205 Educational Clinics
WAC 392-163-040 Non-public student involvement
WAC 392-168-045 Provision for private nonprofit school participation

Optional
Adopted: 3/27/02

BOARD POLICY

Community Relations/Elections Activities/4440

The district, as part of its mission to educate and instill civic virtue, will assure that public facilities are not to be used to assist in any candidate's campaign or to support or oppose any ballot measure, and will assure that the community is appropriately informed about district and education related ballot measures through objective and fair presentations of the facts related to those measures.

The board will consider adopting resolutions expressing the board's collective opinion on ballot measures (state and local, including district levy and bond measures) that impact the effective operation of the schools. Such a resolution will be considered at a board meeting, the short title and proposition number of the ballot measure will be included in the meeting notice, and an equal opportunity will be provided for views on both sides of the issue to be expressed. Prior to an election on a district ballot measure, the district will publish to the entire community an objective and fair presentation of the facts relevant to the ballot measure. Normal and regular publications of the district will also continue to be published during election cycles and may contain fair, objective and relevant discussions of the facts of pending election issues. The superintendent is directed to develop procedures for implementing this policy and communicating the policy and procedures to staff.

Cross References: Board Policy 2022 Electronic Information System (K-20 Network)
Board Policy 5252 Staff Participation in Political Activities

Legal References: RCW 28A.320.090 Preparing and distributing information
on the district's instructional program, operation and maintenance - Limitation
RCW 42.17.130 Forbids use of public office or agency facilities in campaigns
WAC 390-05-271 General application of RCW 42.17.130
WAC 390-05-273 Definition of normal and regular conduct

Priority

Adopted: 3/27/02

BOARD POLICY

Community Relations/Automated External Defibrillator (AED) Program/4514

The Board authorizes the district to place Automated External Defibrillators (AED's) at school sites. Schools having an AED on site will have training for employees in the use of AED's according to the guidelines of the American Heart Association and procedures from the use of the AED's in the event such use is needed.

The policy does not create an obligation to use such AED nor is it intended to create any expectation that either an AED or a trained employee will be present; and/or able to use an AED even if a condition arises making the use of an AED beneficial. By equipping and training employees in the use of AED's, the potential to save lives faster through AED intervention will be increased.

Legal Reference: RCW 70.54.310 Semiautomatic external defibrillator – Duty of acquirer – Immunity for civil liability

Substitute House Bill 2998 (Chapter 150, Laws of 1998) Allows physicians to prescribe AED's outside the hospital setting
RCW 4.24.300 – Persons rendering emergency care or transportation – Immunity from liability – Exclusion “Good Samaritan Act”

Adopted: 10/27/04