

## **I. ELIGIBILITY**

- A. HOME SCHOOL AND PRIVATE SCHOOL ELIGIBILITY- The eligibility requirements defined by W.I.A.A., and as further delineated herein, will apply to homeschool and private-school extra-curricular activity participants.
- B. Grades-Eligibility for all students participating in extracurricular activities will be determined by the previous scheduled grade report (i.e. midterm, quarter or semester grades). Those students found to be ineligible will not be allowed to participate for fourteen calendar days from the notification of their ineligibility. It is the participant's responsibility to request a grade check from each of their teachers at the end of the ineligible period (14 days). If they then qualify under the eligibility rules, participants will be allowed to play in the next event. If participants are still ineligible, they will not be allowed to play until they meet eligibility requirements.
- C. Any student found ineligible on two consecutive team grade checks will not be allowed to participate for the rest of the season.
- D. All students participating in extracurricular activities need to have at least a 2.0 grade point average in their core classes. Once eligibility has been established for that particular sport, continued eligibility will be determined by scheduled grade checks, published at the beginning of the school year so the Athletic Director, coaches, teachers, parents and students will know the dates ahead of time.
  1. All students participating in extracurricular athletics:
    - a. May not be failing a course.
    - b. May not receive more than one "D".
    - c. May not receive an incomplete in any course with the exception of a directed study program.
  2. Grade checks will be completed for all team members as scheduled.
  3. It shall be the duty of the principal and/or athletic director to make a check on the student's scholastic and behavioral eligibility.
- E. Team members will be advised of their eligibility status at their first practice after the scheduled grade report. Parents will also be notified.
  1. If a student does not attend the first practice after the scheduled grade report for any reason, and is ineligible, the ineligibility status is effective that practice.
  2. The ineligible student should attend practice to remain an integral part of the team and also to learn any new plays or information which might be incorporated, but not may participate in competition.
  3. No student may participate in extracurricular activities with any detention to make up.
  4. Participants must meet attendance and tardiness standards as set forth by the District. The Principal will review any special requests.

## **II. ATTENDANCE:**

To participate in an extra-curricular contest the participant must be in school:

- A. A full day on the day of the event, or
- B. A full day on the day before the event, if it takes place on Saturday.
- C. In their first period class no later than 30 minutes after the class starts.
- D. EXCEPTION: the principal only, if deemed in the best interests of the student and the team, may make an exception. The exception must be requested in writing by the parent of the extra-curricular participant by 9:00 a.m. the day before the event.
- E. Students with a pattern of unexcused absences will not be eligible to participate in the extra-curricular program for the remainder of the season.

## **III. RECORDS:**

To participate on any athletic team (including practice) a student must have the following records on file in the high secondary school office:

- A. Written permission from the parent authorizing the student to participate in the selected sport.
- B. A copy of a current physical exam signed by the physician.

- C. Emergency medical information that includes a statement from the parents regarding their expectations should the student need emergency treatment and the parent cannot be reached for authorization.
- D. Documentation of insurance.
- E. Purchase an Associated Student Body card, and pay the appropriate sports or extra-curricular fee.

#### **IV. TRAVEL**

When traveling to other schools for extra-curricular contests, student participants will:

- A. Travel to and from contests in transportation deemed acceptable by the school. The only exceptions are:
  - 1. Injury to a participant that would require alternate transportation.
  - 2. Prior arrangement between the participant's parent/guardian and the head coach/teacher/principal for the student to ride with the parent/guardian to/from the event. Permission must be requested in writing.
- B. Abide by the rules established for extracurricular activities.
- C. Dress appropriately and in good taste.
- D. Obey the laws of the State of Washington and rules of the Lopez Island High School.
- E. Conduct themselves courteously while on ferries and buses.
- F. Use the time on ferry trips, occurring during school time, to the mainland for studying, reading or completing homework assignments.
- G. Remain at all times with the squad and under the supervision of the coaches/supervisors.
- H. Refrain from criminal acts of any type.
- I. The use of alcohol, drugs, stealing, and vandalism will not be tolerated at school or during school-sponsored activities.
- J. When traveling to other schools, coaches will announce locations at which teams will depart for each game and locations at which team members will be released after returning. Anyone needing to join or leave the team at another point must have written parental permission, approved by the coach and principal, on file at the high school office at 9:00 a.m. the day before the event. Permission will be approved only if it is deemed to be in the interest of that student and the team.

#### **V. SPORTSMAN LIKE CONDUCT**

Athletes, extra-curricular activity participants, coaches, and teams are expected to conduct themselves at all times with a high degree of respect for others, good sportsmanship, and in all manner be a credit to their school, community, team, and themselves. Wagering bets of any kind on the outcome of competitive activities is not allowed and may result in disciplinary action. All students who participate in the extra-curricular programs in the Lopez Island School District will comply with its rules and regulation, and will submit to the reasonable discipline of school authorities. Any extra-curricular participant who willfully performs any act on school premises (or reasonable proximity to), or off school premises at a school sponsored event, which interferes with or is detrimental to the orderly operation of a school's extra-curricular program, shall be subject to athletic discipline, athletic suspension, or athletic expulsion, as well as possible school discipline. The coach will have the discretion to impose appropriate discipline (suspension from next game, temporary loss of position on team, etc.) for infractions of these "Sportsman Like Conduct" and the extra-curricular activity policies and procedures, or other inappropriate conduct, if not specifically cited in this document. The athlete shall have the right of appeal to the athletic director and then the principal of any discipline imposed by the coach under this section.

## **VI. CRIMINAL ACTS**

Involvement in the commission of a criminal act as while on school-sponsored activities will result in immediate suspension, the imposition of appropriate school discipline, possible team dismissal and possible criminal prosecution.

## **VII. ALCOHOL, DRUGS AND TOBACCO**

The use of alcohol, drugs, and tobacco in any form is dangerous, unhealthy, illegal, and in violation of W.I.A.A. and Lopez Island School District rules and regulations. Team members are encouraged to confidentially contact the school counselor or a "safe person," to discuss substance use/abuse by self or others.

- A. The following acts by an athlete on or off school premises during a season in which the athlete is participating in an athletic program shall constitute sufficient cause for athletic discipline, athletic suspension, or athletic expulsion, as well as possible school discipline.
  - Use or possession of tobacco.
  - Use or possession of alcohol beverages.
  - Use or possession of controlled substances, (including but not limited to narcotics, steroids, legend drugs, etc.)
  - Choosing to remain at an off campus event where alcohol, legend drugs, or controlled substances are evident.
  - Commission of a criminal act as defined by law.
  - Trafficking of tobacco, alcohol, and legend drugs or controlled substances.
- B. The use, possession, or trafficking of alcohol, tobacco, or legend drugs/controlled substances (including steroids and narcotics) will lead to the following athletic disciplinary action, from date of infraction:
  1. First violation: Ten (10) calendar day suspension from all extra-curricular activities and voluntary assessment and participation in an appropriate substance abuse program approved by the district. Suspension from the team for the remainder of the season if the athlete does not participate in assessment and a substance abuse program. The ten (10) day suspension from extra-curricular activities will carry over to the next season if insufficient time remains in the current season for full implementation of the suspension.
  2. Second Violation: Suspension from the team and extra-curricular activities for the remainder of the season, or for twenty (20) days, whichever is greater. The twenty (20) day suspension from extra-curricular activities will carry over to the next season if insufficient time remains in the current season for full implementation of the suspension.
  3. Third Violation: Suspension from extra-curricular activities for one calendar year from date of third infraction.
  4. Attendance at a function, without consumption, possession, or trafficking, where minors are using drugs or alcohol: if the athlete is at a function where violations of these policies are taking place, the student will immediately remove themselves in a timely manner from the situation. If a student does not remove themselves in a timely manner, they may be found in violation of these codes of conduct whether or not they directly took part in the inappropriate activities.
    - a. First Violation: If the athlete attends a function where minors are using or trafficking in drugs or alcohol, but they do not use and they do not leave in a timely manner, the athlete shall be suspended from extra-curricular activities for five (5) calendar days and a minimum of one contest. Such suspension shall carry over from one season to the next if insufficient time remains in the current season for full implementation of the suspension, but not beyond the current school year.
    - b. Second Violation: Suspension for ten (10) days, under the same conditions as cited in (a) above.
    - c. Third Violation: Suspension for twenty-eight (28) days, under the same conditions as cited in (a) above.

## **VIII. DISCIPLINARY ACTIONS AND PROCEDURES**

When an athlete does not follow the athletic rules and regulations, the appropriate consequences will be applied. When disciplinary action becomes necessary, the following will apply:

- A. The Principal will be the first line of authority regarding misconduct.
- B. All actions leading to penalties, probation, suspensions, or dismissals, will be based on factual knowledge, confession, or preponderance of evidence.
- C. The coach, in cooperation with the Athletic Director and high school principal, will handle any situation not covered specifically in the High School Activities Policy.
- D. Students may appeal disciplinary decisions using the procedure outlined in the “Student’s Rights and Responsibilities Handbook.”
- E. Infractions of any of these codes of conduct may not only be subject to extra-curricular activities code consequences, but also to school discipline and possible criminal prosecution, as appropriate to the infraction committed.

## **IX. . APPEAL PROCESS FOR DISCIPLINARY ACTION**

When infractions occur within the athletic program, the following process may be followed:

- Upon the imposition of penalty for infraction(s) of these rules or regulations, any aggrieved student and/or parents of the student shall have the right to an informal conference with the building principal and/or designee, activities director, and coach to request that they refrain from enforcing the decision of the coach or ask the coach to reconsider. If the students and parents do not make a written request for this informal conference with three (3) school days of the action grieved, they will have waived their right to the conference and appeal procedure. The informal conference is to be held within two (2) school days of the request, or in extenuating circumstances as soon as possible.
- If the parties are unable to agree at the informal conference, the aggrieved party may appeal to the Superintendent, or designee. The Superintendent/designee must meet within five (5) school days of the appeals request. The aggrieved party and the coach(es) shall be available as a resource.
- The Superintendent/designee will hear the case in detail and will render a decision within two (2) school days after hearing the case.
- The aggrieved party may appeal the superintendent’s/designee’s decision to the board of directors within three (3) school days. The board of directors, after hearing the case in detail, shall render a decision on the case with five (5) school days of the hearing. This decision shall be final.

## **X. PRINCIPAL DISCRETION**

To the extent allowed by W.I.A.A. rules and regulations, school district policies and procedures, and legal requirements, the principal shall have the discretion to waive or modify the requirements and consequences of the contents of Section I – IX of this document.

Implemented: 8/03

Revised: 4/04

Revised: 10/07