

**BOARD OF DIRECTORS**  
Lopez Island School District #144  
February 26, 2014  
School Library  
6:00 p.m.  
Board Meeting Minutes

- I. CALL TO ORDER AND FLAG SALUTE The meeting was called to order at 6PM by chairperson John Holding, followed by the flag salute. Directors John Holding, Patsy Haber, Dixie Budke, Del Guenther, and Clive Prout were present for the meeting. Finance Director Linda Floodeen, Finance consultant Joan Hartjes Love, Principals Lisa Shelby and Dave Sather, Superintendent intern Brian Auckland and Superintendent Bill Evans were also present, as was Student Representative Sam Heller.
- II. ADJUSTMENTS TO THE AGENDA: Superintendent Evans requested consideration of deleting New Business item B- Presentation on Intercom System, adding Financial Report E – SY 2014-15 Budget Process, adding New Business item H – Approval of Issuance of Two Warrants. It was also decided to move New Business item A – Dream Team Presentation, to follow Delegations on the agenda. The agenda and adjustments were approved by consent.
- III. APPROVAL OF MINUTES: (Action)  
The minutes of January 29, 2014 and February 10, 2104 were considered.  
**Director Haber moved and Director Guenther seconded a motion to approve the minutes of the Regular Board Meeting of January 29, 2014. The motion was approved unanimously.**  
  
**Director Haber moved and Director Guenther seconded a motion to approve the minutes of the Special Board Meeting of February 10, 2014. The motion was approved unanimously.**
- IV. ADOPTION OF THE CONSENT AGENDA: Superintendent Evans explained the new acronym PAYAP meant “payroll accounts payable” and that the District would now be using that designation for those accounts payable to benefits vendors for payroll items.  
  
**Director Haber moved and Director Budke seconded a motion to approve the Consent Agenda as presented. The motion was approved unanimously.**
- V. DELEGATIONS: The Board heard input from one or more audience members. No action was taken.
- VI. ADMINISTRATIVE REPORTS: (Info.)  
The Board heard reports from the organizations and people listed on the agenda. No action was taken.
- VII. FINANCIAL REPORT:  
The Board heard a report from Finance Director Linda Floodeen and finance consultant Joan Hartjes Love that included monthly budget status, student enrollment (HC=231, FTE=217.39), a year-end report, and the status of the Accountability Audit report action steps.  
  
The Board discussed a calendar of proposed budget committee work for developing the SY 2014-15 annual budget. It was determined to seek representative community, staff, student, and administrative members for the Budget Committee, not to exceed 15 members. The administration was directed to utilize a broad media approach in recruiting candidates for this committee.
- VIII. OLD BUSINESS:  
a. Determination of March Special Board Meeting Agenda: The Board was reminded of the scheduled March 12 Special Board Meeting Agenda items were determined, to include Review of Board Calendar, discussion of procedures for the upcoming discipline policy review, further discussion fo

the potential future Strategic Planning process, presentation fo a new proposed policy related to Aversive Intervention, and an Executive Session to consider the qualifications and performance of an employee.

- b. Strategic Planning Update: The Board discussed the need for additional research regarding strategic planning options and agreed to discuss the topic further at the March 12 Special Board Meeting.

IX. Baseball and Spring Sports Update: Principal David Sather had presented earlier on the status of Spring sports, including baseball. The District will be offering baseball, track, and golf this spring.

- a. CTE Update: Principal Sather has been appointed as the CTE Coordinator and reported progress to date on efforts to expand the CTE program.

X. NEW BUSINESS:

- a. Presentation of Dream Team/Emergency Management Student Activity – “15 Minutes”: The Board heard a report from Dream Team representative student Maddie Jordan about a drinking-and-driving awareness activity that will be conducted later in the spring, sponsored by the Dream Team in collaboration with the Lopez emergency/fire department.

- b. Presentation on proposed campus-wide intercom enhancement for school safety: This agenda item was deleted from the agenda during Adjustments to Agenda.

- c. Snow Make-up Day, May 23, 2014: It was announced that the snow make-up day would occur on May 23, 2014 and would be ½ day to compensate for the snow day cancellation that occurred in December, 2013.

- d. Consideration for approval of Resolution of Capital Projects Budget Extension, Resolution Number 6:2013-2014: The Board was informed of the need to consider a budget extension to create budget capacity in the Capital Projects Budget.

**Director Budke moved and Director Guenther seconded a motion to approve Resolution Number 6:2013-2014 to create capacity in the Capital Projects budget. The required roll call vote was taken and the motion was approved unanimously.**

- e. Consideration for approval of a request for Waiver of Minimum 180-Day School Year, Resolution No. 7:2013-2014: The Board was asked to consider approving the application to the Board of Education for renewal of the waiver of the state minimum of 180 school days. The request is for 3years for four days each year, for the purpose of providing time for staff development for improvement of instruction and consideration of enhancement of student safety.

**Director Haber moved and Director Prout seconded to approve Resolution Number 7:2013-2014. The required roll call vote was taken and the motion was approved unanimously.**

- f. Consideration of new proposed policy regarding Aversive Intervention: This agenda item was deleted from the agenda during the Adjustments to Agenda.

- g. Consideration for approval of Resolution Number 8:2013-2014 Authorization to Participate in CVA Interdistrict Cooperative: The Board was informed of the need to consider the reauthorizing of the continued partnership with Columbia Virtual Academy to reflect a change in the funding formula and other housekeeping items.

**Director Haber moved and Director Guenther seconded a motion to approve Resolution Number 8:2013-2014. The required roll call vote was taken and the motion passed unanimously.**

- h. Approval of Issuance of Two Warrants: The Board was informed of the need to consider approval of the issuance of two warrants in excess of the \$10,000 limit of authority provided, when needed, to the Superintendent prior to actual Board approval. One warrant would facilitate payment by the General Fund to Capital Projects fund to repay the loan received in January. The second warrant would facilitate the Capital Projects reimbursement to the General Fund for costs of the long-range facilities planning.

**Director Haber moved and Director Budke seconded a motion to approve the issuance of two warrants on February 28, 2014 to allow the General Fund to pay back the loan to Capital Projects Fund and from Capital Projects Fund to the General Fund to reimburse the General Fund for long-range facilities planning. The motion was approved unanimously.**

- XI. COMMUNICATIONS: There were no communications shared with the Board.
- XII. BOARD MEMBER ITEMS: The Board and Superintendent Evans reviewed items on the Board Calendar. No action was taken.
- XIII. REVIEW OF TASKS AND ASSIGNMENTS: The Board and Superintendent Evans reviewed the various tasks and assignments they had assumed.
- XIV. EXECUTIVE SESSION: There was no Executive Session.
- XV. ADJOURNMENT: The Board meeting was adjourned at 8:04 by Chairperson John Holding.