

BOARD OF DIRECTORS

Lopez Island School District #144

November 30, 2011

School Library

6:00p.m.

School Board Minutes

- I. CALL TO ORDER AND FLAG SALUTE: The meeting was called to order at 6:02 p.m. In attendance: Diana Hancock, Chairperson; John Holding, Vice Chairperson; Patsy Haber, Member; Diane Dear, Member. Also attending: Bill Evans, Superintendent and Lisa Shelby, Principal.
- II. ADJUSTMENTS TO THE AGENDA: Move New Business, item d. directly after Consent Agenda. Add to Old Business, item c. School Calendar. Delete Consent Agenda items d. and e.
- III. APPROVAL OF MINUTES: (Action)
a. Regular Meeting: October 26, 2011
b. Work Session: October 26, 2011
Diana Hancock approved minutes as submitted.
- IV. ADOPTION OF THE CONSENT AGENDA: (Action)
a. Consideration to approve October General Fund vouchers #101719-101762, #101765-101826, and #101614-101687 in the total amount of \$265,837.87; ASB Fund vouchers #101763-101764 and #101827-101829 in the total amount of \$12,643.33; Private Purpose Trust Fund voucher #101830 in the total amount of \$344.00 and estimated November payroll in the estimated amount of \$240,000.00 includes accrual payroll.
b. Consideration to approve for payment warrant previously approved in an estimated amount: October 2011 warrants #101699-101718 in the amount of \$17,780.52.
c. Consideration to approve the extracurricular contract for M.R. Buffum as Boys Varsity Basketball Coach for the 2011-2012 school year in the amount of \$2,200.
~~d. Consideration to approve standard contract for the 2011-2012 school year for Lueretia Devine to provide PIP services as per contract with San Juan County, .2fte, \$8,741.98.~~
~~e. Consideration to approve personal services contract 2011-2012 San Juan County Mental Health grant with Shawn McGuire. Funds budgeted from account 7950-24-7000.~~
f. Consideration to approve contract for Heather Meng as van driver for Shaw students for 1.5 hours per day on M,T,W,Th at \$16.02 per hour.
g. Consideration to approve In Lieu of Transportation agreement with Kelli Fisher for the 2011-2012 school year at \$.51 per mile per trip.
h. Consideration to approve Personal Services contract for Roland MacNichol for miscellaneous student supervision and principal mentor duties at \$225 per day up to 15 days.
i. Consideration to approve Personal Services contract for Laurie Latta to work with development and expansion of ALE Parent Partner Program at \$28 per hour not to exceed 75 hours.

Motion: Patsy Haber moved seconded by Diane Dear to approve the consent agenda items a. through i. with items d. and e. deleted. The motion passed unanimously.

- V. NEW BUSINESS:
- a. Lopez Island Historical Society wanted to write a curriculum for elementary students about Lopez Island and commissioned Laurie Latta and Ellin Evans to work on the project. Laurie and Ellin have written a curriculum for the history of the island and would like to implement it into the classroom. Laurie gave some background about working with the Samish Nation and the making of the curriculum. A copy of the rough draft was given to the Board for approval. The vision is that there will be a classroom set of books with possibilities of how this can be used in the classroom to meet state requirements. It will be run as a pilot for a year and then adopted. Bill thanked the Historical Society for their work and support.
- VI. DELEGATIONS: Kathy Booth addressed the Board about her election to the Board.
- VII. ADMINISTRATIVE REPORTS: (Info.)
- a. Lopez Education Association: We will be talking about new teacher evaluations and our teachers and administration are working together. We are grateful to Board for showing up at the Day of Action.
 - b. Public School Employees: None
 - c. Associated Student Body: Sam Heller informed the Board that there is a Tolo dance on the 10th.
 - d. Principals' Report: Basketball season is here! M.S. music will be playing for the H.S. Winter Arts Night. There will be a winter trip in January with focus on science and building on the theme of respect. K-12 met to discuss a science fair. Elementary Discovery Days went well and the next session will be right before February break. We had a spirit tunnel to send our volleyball and football teams to tournaments. There was a Taproots performance for K-7 and 8-12 saw the local production of the Laramie Project. We also hosted a K-12 lunch with packs and buddies. The Lego Team placed 7 out of 23 at competition. Elementary surplus is coming! Lisa informed the Board of upcoming events. Lisa is thankful for staff and the community.
 - e. Superintendent's Report: Bill told Board that this was one of the best WSSDA conferences he has attended. Bill believes CTE classes is an area we can better serve students and bring more revenue to the school and he will be working with OSPI to get up to speed on CTE classes. We continue to build a strong relationship with Shaw Island. The Shaw Board would like to meet with our Board in a joint session about collaboration. Special Services have been doing an excellent job getting us back on track legally while serving our students. We will be subject to an audit in Special Services. Bill has been mentoring Lisa, they meet once a week and it is going well.
- VIII. FINANCIAL REPORT:
- a. Joan explained the year end documents and asked the Board to contact her if they had any questions. Compared to last year we are doing well with no real differences that stand out in the year end financial report.
 - b. Joan gave the Board handouts for the Monthly Financial Reports.
 - c. Joan will show the auditors the updates that we are doing when they call to set up audit dates. The Board discussed the issues of the Parent Partner Program. The Board would like more information about the program at the December 14th meeting. Administration is looking for ways to bring more students into our program.
 - d. State Budget Reduction Discussion – Bill would like to leave this in as a standing item. He doesn't have new information, but is keeping the Board and staff updated as he hears

about new information. Educatorsvoters.org is one site to look at all of the proposals that have been brought up.

IX. OLD BUSINESS:

- a. The itinerary for the French Club Trip was presented to the Board with a total of 14 students going.
- b. Patsy and Bill gave handouts to the Board with information about their time at the WSSDA conference. A highlight of the conference was moving students into the 21st Century and helping students to be thinkers. Bill cautioned the Board about discussion through email because the Board is bound to be publicly open. The Board would like the conference reports sent to staff.
- c. We will be returning back to school on January 2nd and the PSE does not object to working that day even though it is a holiday.

X. NEW BUSINESS:

- a. Resignation of Board Member (Action)
Motion: Patsy Haber moved seconded by Diane Dear to approve the resignation of Board Member, Kathy Booth and the position will now be open to be filled by the standard appointment process. The motion passed unanimously.
- b. We will post the vacant Board position in the appropriate places and the Secretary of the Board will advertise the position. The Board will review letters of interest and up to five applicants will be interviewed at the January 4th meeting. We have 90 days from November 29th to appoint a new Board Member. We will publish ads during the month of December in the newspaper requiring that a letter of interest be received in the District Office by Monday, January 2nd.
- c. Japan Trip Request (Action) Diane/John
Motion: Diane Dear moved seconded by John Holding to approve the request for the trip to Japan. The motion passed unanimously.
- d. ~~Curriculum for Lopez Island, My Home~~
- e. Board Elections
Motion: John Holding moved seconded by Patsy Haber to nominate Diana Hancock as Chairman of the Board. The motion passed unanimously.
Motion: Patsy Haber moved seconded by Diana Hancock to nominate John Holding as Vice Chairman of the Board. The motion passed unanimously.

XI. COMMUNICATIONS:

XII. BOARD MEMBER ITEMS:

- a. The December/January Board Calendar
- b. Legislation update – John Holding
- c. Bond

XIII. EXECUTIVE SESSION (No action will be taken in Executive Session):

- a. The Board adjourned into Executive Session at 8:17 to consider the potential acquisition of real property in consideration of an alternative water source.

XIV. ACTION RESULTING FROM EXECUTIVE SESSION: None

XV. ADJOURNMENT:

- a. The Board returned to regular session at 8:55 the meeting was adjourned.